

Easttown Township
566 Beaumont Road, P.O. Box 79
Devon, PA 19333
Phone (610) 687-3000, Fax (610) 687-9666
www.easttown.org

PERMIT PROCEDURES

A Building Permit is required for all new construction, alterations and demolition within the township, including porches, patios, decks, swimming pools and sheds. Prior to starting any work, the homeowner must obtain the appropriate permits and forms from the township for the proposed project. Please read all of the following information; it will help you to properly complete the building permit application. Please also note that it is the responsibility of the applicant to become familiar and comply with all Township Ordinances, including but not limited to the Zoning Ordinance, the Subdivision & Land Development Ordinance, the Natural Resources Protection Ordinance and the Stormwater Management Ordinance.

PERMIT REQUIREMENTS

Demolition – The demolition of an existing structure requires a Zoning Permit and a Building Permit. The Building Permit Application will not be accepted until the Zoning Permit has been approved.

Additions and New Construction – The erection of a new structure (including a swimming pool, residential structure, commercial structure, accessory structure, etc.) requires a Zoning Permit, a Soil and Erosion Permit, a Building Permit and a Certificate of Occupancy. The Building Permit Application will not be accepted until the Zoning Permit and the Soil and Erosion permit have been approved.

Patio Construction – The construction of a patio requires a Zoning Permit and a Soil and Erosion Permit. In some cases, a Building Permit and Certificate of Occupancy may also be required. Please contact the Building Code Official to determine whether a Building Permit and Certificate of Occupancy are required. The Building Permit Application, if required, will not be accepted until the Zoning Permit and Soil and Erosion Permits have been approved.

Decks – The construction of a deck requires a Zoning Permit, a Building Permit and a Certificate of Occupancy. The Building Permit will not be accepted until the Zoning Permit has been approved.

Roofs – Roof replacement requires a Building Permit.

Driveways – A driveway permit is required if you plan to construct a new driveway, or if you plan to increase the size or change the location of an existing driveway on your property.

Miscellaneous – A Building Permit is required for the removal of a fuel tank, the replacement or installation of a new HVAC system, and the replacement or installation of new plumbing fixtures.

PLEASE NOTE:

Projects involving improvement and/or development of a single lot, after subdivision has taken place, must execute a Professional Services Agreement with the municipality to cover all miscellaneous costs incurred with their project. The Professional Services Agreement shall also be submitted with any Soil and Erosion Permit Application for projects in excess of 500 square feet. Zoning and/or Building Permits will not be issued without this agreement. For additional information regarding this and to acquire the appropriate forms please contact Easttown Township at (610) 687-3000.

PAYMENT OF FEES

All fees for Zoning Permits and Soil & Erosion Permits shall be due and paid at time of application. Fees for Building Permits and Certificates of Occupancy shall be due upon approval of the Building Permit. No permits will be released until the associated fees have been paid in full.

BUILDING PERMIT APPLICATION

Please Note – The Building Permit Application will not be accepted unless all other required permits have been approved (i.e. Zoning, Soil & Erosion).

General Information - Provide the application date and type of permit.

Part 1 Location of Building - Provide street address and complete all sections in full. (Parcel number and zoning district information is available from Easttown Township.) A detailed plot plan indicating the entire property and the location of the proposed construction must be provided with the Zoning Permit Application.

Part 2 Type and Cost of Building - Provide type of improvement, ownership, cost and proposed use. If proposed use is not specifically identified within the form, please note Item 17 and indicate use.

Part 3 Selected Characteristics of Building - Provide type of construction, principal type of heating fuel, type of mechanical, sewage disposal and water supply. Include dimensions of proposed structures, number of bedrooms proposed and number of parking spaces.

Part 4 Identification - Provide signature of applicant along with an address and a phone number where applicant can be reached during business hours, if applicant is not the property owner a written statement indicating that the applicant shall act as their agent/representative shall accompany the application. If work is being done by a contractor, please provide the name of the person responsible for performing the work and a phone number where that person can be reached during business hours. A Certificate of Insurance from each contractor working on the project, verifying their Insurance and Worker's Compensation coverage, shall accompany each permit application.

Part 5 through 8 - To be completed by township officials.

Part 9 Site or Plot Plan - Provide a sketch of the property indicating all property lines, existing and proposed structures, all driveways and access walkways and patios. Indicate on this plan all site restricted areas including deed restrictions, wetland areas, steep slope areas, easements, etc. In addition, if the property is located within an area that has an established Homeowners Association, the applicant shall provide a copy of the letter of approval from the Homeowners Association with the application.

PLANS AND SPECIFICATIONS

The applicant must submit two (2) copies of all Plans and Specifications with each Building Permit Application in order for the Plan Reviewer to determine if the proposed construction complies with the existing township building codes.

The Plans for Additions and New Construction shall include, but may not be limited to, the following:

- A foundation plan indicating the dimensions of the proposed structure and foundation. The depth and width of the proposed footings, (Concrete footings to be a minimum of 36 " below finished grade, a minimum of 8" thick, a minimum of 2500 psi concrete). Indicate the size and thickness and identify all materials used for foundation walls and provide information regarding the concrete flooring including all sub-grade materials and preparations.
- A floor plan for each proposed level indicating all interior layout and dimensions, including all bearing and non-bearing partitions. Indicate all beams and supports which are being utilized including the materials, size, spacing and span. Include the size, spacing, span and bridging for all floor joists being provided. A separate detailed framing plan may be requested in association with the floor plan.
- A roof plan indicating the size, spacing and span for all ceiling joists and the size, spacing, span and slope for all roof rafters. Indicate size of the ridge, the size and spacing of collar ties, and the type, thickness and R-factor of ceiling insulation. Provide information on all materials being utilized within the roof including sheathing, flashing, felt and shingles. Indicate all roof openings, including attic ventilation, valleys and connections which are to be provided.
- A wall section indicating all wall plates, stud sizing and spacing, type and placement of all rack bracing, details on facade materials, the clear span for all cantilever sections and any and all headers being provided above openings. Indicate the type, thickness and R-factor of all wall insulation.
- A cross section indicating foundation and all framing members, including all pre-engineered structural members (floor trusses or roof trusses) which are being utilized. Each type of pre-engineered structural member, (trusses, floor systems, etc.), shall have a certification, stamped by a professional engineer licensed in the Commonwealth of Pennsylvania, provided at the time of application.

Plans for pools shall include:

- Plans should indicate location of pool on the property, materials and reinforcing to be utilized for the pool construction. (A plot plan indicating location of pool and all related equipment on the property shall be provided with the Zoning Permit Application.)
- Temporary fencing (ie. Orange safety fence or snow fencing) shall be provided around excavation during construction operations.
- Details of permanent fencing indicating locations of openings, height and materials to be utilized and all other information needed to determine compliance with the applicable Zoning Ordinance requirements must be provided at the time of application.
- Permanent fencing shall be complete and in place prior to water being placed in the pool.

Plans for sheds shall include: (Sheds greater than 1000 sf shall require a building permit)

- Information from manufacturer of prefabricated shed shall be provided at the time of application. (This should be available from the shed supplier.)
- A plot plan indicating location of the shed on the property shall be provided with the Zoning Permit Application.
- Plans should indicate size, height and materials being utilized for construction of shed.
- All sheds in excess of 100 square feet of floor area are to be provided with footings and/or anchors.

Plans for a deck shall include:

- A plot plan indicating location of the deck on the property shall be provided with the Zoning Permit Application.
- A footing layout plan indicating each footing location, size and type.
- A detailed framing plan indicating the size, spacing and attachment method of all members.
- A railing and stair detail indicating the size, spacing and attachment method of all members.

The application will be reviewed by the Township Code Enforcement Department for compliance with the Zoning Ordinance and any other applicable Ordinances of Easttown Township, as well as the requirements of the Uniform

Construction Code for the Commonwealth of Pennsylvania. If the proposed project does not comply in any way with the applicable Ordinances and/or Codes, the applicant will be notified by phone and/or mail regarding the specific item or items that need to be addressed. **The Plan Reviewer may amend, correct and/or change minor items within the plans or specifications; it is the applicant's responsibility to construct their project to these amended plans and specifications.**

The applicant will be notified when the permit has been approved. The costs of the permit, including fees associated with the application for Certificate of Occupancy (if required), will be due at this time. All fees will be in accordance with the Resolution of the Board of Supervisors of Easttown Township, which may be modified from time to time.

Upon notification and payment of all fees, the permit may be picked up by the applicant at the Easttown Township Administration Offices located at 566 Beaumont Road, **from 8:00 am to 12:00 pm and 1:00 pm to 5:00 pm, Monday through Friday.** The yellow card portion of the Building Permit is to be displayed by the applicant so as to be visible from the street. **Work may not commence until the permit has been granted, paid for and picked up.** All permitted projects shall begin construction within six (6) months from the date the permit is issued and, for projects requiring zoning approval, shall be completed within one (1) year from the date the permit is issued. Applicants may receive, at the discretion of the Township, an extension for up to one (1) additional year for completion of their project if they provide a written request to the township with compelling evidence as to why the project has not been completed within the required one (1) year period.

INSPECTIONS

Inspections are necessary to insure that all work being done conforms to the approved plans and specifications, the applicable codes and the Uniform Construction Code for the Commonwealth of Pennsylvania. **Inspections are to be scheduled with the township office at least 24 to 48 hours in advance by calling (610) 687-3000 and speaking to the township secretary. Inspections will be scheduled on Mondays, Wednesdays and Fridays from 9:00 am to 12:00 pm and 1:00 pm to 4:00 pm. NO REQUESTS FOR INSPECTIONS ARE TO BE LEFT ON THE VOICE MAIL SERVICE AFTER HOURS. Notification for inspections at the various stages of construction is the responsibility of the applicant and/or property owner. All un-inspected work will not be approved by the Township Code Enforcement Department.**

The required inspections include, but may not be limited, to the following:

- New Construction (New Houses and Additions)
 - Footings (Scheduled after excavation and prior to placement of concrete for footings.)
 - Foundation (Scheduled after wall forms are in place and prior to placement of concrete for walls.)
 - Backfill (Scheduled after foundation is waterproofed and prior to backfilling.)
 - Slab (Scheduled after subgrade preparation and prior to placement of concrete for slab.)
 - Rough Frame/Rough Plumbing (Scheduled after all structural and framing members, along with all water supply, waste lines and venting, are in place and prior to placement of any insulation or fixtures. Rough electrical inspection and approval by underwriting agency must be obtained prior to the Rough Frame/Rough Plumbing inspection being performed)
 - Insulation (Scheduled after insulation is in place and prior to wall finish being installed.)
 - Final/Use and Occupancy/Final Plumbing (Scheduled after all finish work is complete and/or prior to settlement. Final electrical inspection and approval by underwriting agency must be obtained prior to the Final/Use and Occupancy inspection being performed.)
- Pools
 - Pool Steel (Scheduled after steel reinforcing has been installed prior to concrete application and after rough electrical inspection and approval by the underwriting agency for all wiring and grounding of fixtures has been obtained.)
 - Final (Scheduled after final electrical inspection and approval by the underwriting agency has been obtained and after permanent fencing, meeting the requirements of the borough, has been installed.)
- Sheds and other Accessory Structures (Sheds greater than 1000 sf shall require a Building and Zoning Permit, accessory structures under 1000 sf require a Zoning Permit only.)
 - Footings (Scheduled after excavation and prior to placement of concrete for footings.)
 - Rough Frame (Scheduled after all structural and framing members are in place and prior to placement of any insulation. Rough electrical inspection and approval by underwriting agency must be obtained prior to the Rough Frame inspection being performed.)
 - Final (Scheduled after shed is in place and secured to footings.)
- Decks
 - Footings (Scheduled after excavation and prior to placement of concrete for footings.)
 - Rough Frame (Scheduled after framing has been installed and prior to placement of floor deck.)
 - Final (Scheduled after the installation of all floor decking, stairs and railings.)
- Site Inspections – Engineer (Not included in Building Permit Fees; costs to be reimbursed by Applicant.)

The applicant shall contact the Township Engineer to understand the requirements and coordinate site inspections. The Township Engineer or designated Field Representative shall perform inspections of the stormwater management system(s) and site work including, but not limited to: seepage beds, basins, grading and soil & erosion controls during various construction phases.

Plan review and rough and final inspections for all electrical work is also required and shall be obtained by the applicant. This portion of the project shall be performed by an independent electrical inspector or firm certified as a Third Party Agency by the Commonwealth of Pennsylvania. A list of independent electrical inspection firms is available from the township; this list is for informational purposes only and is not intended as an endorsement of the work product for any person or firm.

The Code Enforcement Department reserves the right to perform additional inspections which may be required as determined by the Building Inspector, in the field, on a case by case basis.

AS-BUILT PLAN REQUIREMENTS

Asbuilt Plan: The plan shall indicate the actual location, dimensions and elevations of all completed improvements on the lot including but not limited to:

1. Concrete monuments and iron pins.
2. Cartway edge, top of curbs for both side of each street. Show cartway and right-of-way dimensions.
3. All utilities - located within the street right-of-way along the frontage of lot.
4. All utility services to the dwelling.
5. All utility easements.
6. Sewer lateral with vent and clean out locations.
7. Fire hydrants and street light.
8. Constructed dwelling with its dimensions and setback from property lines, street right-of-way and from adjacent dwellings constructed and/or to be constructed on other lots. Plan shall note the building wall with no window.
9. Location and dimension of driveway from property lines, decks, patio, and side walks.
10. Final first floor elevation, spot elevation and contour grade. Plan shall also show all storm water management structures (swales, berms, seepage bed, etc.) located on the lot if applicable.
11. Plot plan to show zoning district. Impervious surface breakdown (house, sidewalks, patio, driveway and deck), lot area and percentage of coverage.
12. Permitted impervious coverage (based upon the approved final plan for stormwater management control) vs. asbuilt impervious coverage.
13. North arrow, scale, date.
14. Plan shall be prepared and sealed by land surveyor registered in Pennsylvania and shall include his/her name, address, phone number, etc.

7/10/95

BUILDING PERMITS REQUIREMENTS

****ALL INSPECTIONS MUST BE SCHEDULED 72 HOURS IN ADVANCE****

ALL APPLICABLE PERMITS LISTED BELOW MUST BE SUBMITTED AT THE SAME TIME, AND WILL BE ISSUED AT THE SAME TIME. Other items may be required by Township Officials.

Meeting with the Building Official will be "BY APPOINTMENT ONLY".

Meetings must be scheduled 72 hours in advanced

1. BUILDING PERMIT APPLICATION ATTACHMENTS:

- **2 sets of construction plans, sealed by an Architect or Engineer, showing cross-section of the construction.**
- **2 sets of Plumbing Plans with riser diagrams of drainage system**
- **2 sets of HVAC Plans with sizing and calculations and all ductwork to be installed**
- **2 sets of electrical plans signed and stamped by one of the Twp. approved electrical underwriters**
- **A copy of the approved Zoning and Soil & Erosion Permits must be submitted with the building permit.**

Check the following if applicable:

2. HOMEOWNER'S ASSOCIATION APPROVAL (IF REQUIRED)

3. SEWER TAPPING FEE

4. PLUMBER'S REGISTRATION, INSURANCE AND AFFIDAVIT

5. PLUMBING PERMIT- SEE ABOVE

6. HEATING AND AIR CONDITIONING PERMIT, INSURANCE AND AFFIDAVIT

7. SEWER CONTROL PERMIT

8. DEPARTMENT OF HEALTH APPROVAL/IF REQUIRED

9. ELECTRICAL CONTRACTOR: Must have insurance and affidavit

Name: _____ Phone# _____

10. NAME OF ELECTRICAL INSPECTION AGENCY: _____

- All electrical work must be inspected by a Township approved agency.

11. ELECTRICAL PLANS SIGNED AND SEALED BY A TOWNSHIP APPROVED ELECTRICAL UNDERWRITER.

12. FENCE INSTALLATION, ACCORDING TO AG 102 OF THE 2003 IRC/PA.STATE CODE WILL BE THE RESPONSIBILITY OF: POOL CONTRACTOR PROPERTY OWNER

13. DEPARTMENT OF LABOR & INDUSTRY (if required)

ALL PERMITS MUST BE ORIGINALS-FAX COPIES WILL NOT BE ACCEPTED

*******NOTE: AS BUILT SURVEY PLANS ARE REQUIRED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY*******

AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF _____

BEFORE ME, _____, A NOTARY PUBLIC, THE UNDERSIGNED
OFFICER, THIS DAY PERSONALLY APPEARED

(NAME AND ADDRESS)

TO ME KNOWN (OR SATISFACTORILY PROVEN) WHO BEING DULY SWORN ACCORDING
TO LAW, DEPOSES AND SAYS:
(STATEMENT STARTS HERE)

Workers' Compensation Insurance Coverage Information
(Attach to building permit application)

A. Applicant Name: _____

Tax ID # or Social Security #: _____

B. The Applicant is a contractor within the meaning of the Pennsylvania Workers' Compensation Law:
() YES (complete Section "C") () NO (complete Section "D")

C. Insurance Information: APPLICANT IS A QUALIFIED SELF-INSURER FOR WORKMEN'S COMPENSATION
() Certificate of Insurance is attached

Name of Workers' Compensation Insurer: _____

Workers' Compensation Insurance Policy No: _____

Policy Expiration Date: _____

The undersigned deposes and says that the information set forth above is true and correct to the best of the knowledge, information and belief of the undersigned and that such is given subject to the penalties of 1B Penn. C.S., Section 4904, relating to unsworn falsification to the authorities.

**See Notary Information Below

Applicant Signature

D. Exemption : COMPLETE THIS SECTION IF THE APPLICANT IS A CONTRACTOR CLAIMING EXEMPTION
FROM PROVIDING WORKERS' COMPENSATION INSURANCE:

The undersigned swears or affirms that he/she is not required to provide worker's compensation insurance for one of the following reasons :

() Contractor with no employees. Contractor is prohibited by law from employing individuals to perform any work pursuant to this building permit unless contractor provides proof of insurance as required by section "C" above.

() Religious exemption under workers' compensation Law.

Applicant Signature

Applicant Address

NOTARY INFORMATION:

Subscribed and sworn before me

This _____ day of _____, 200_____.

Signature of Notary: _____

(SEAL)

**APPLICATION FOR
PLAN EXAMINATION AND
BUILDING PERMIT**

IMPORTANT - Applicant to complete all items in sections: I, II, III, IV, and IX.

LOCATION OF BUILDING	AT (LOCATION) _____ (NO.) _____ (STREET) _____		ZONING DISTRICT _____
	BETWEEN _____ (CROSS STREET) _____ AND _____ (CROSS STREET) _____		
	SUBDIVISION _____	LOT _____	BLOCK _____
			LOT SIZE _____

II. TYPE AND COST OF BUILDING - All applicants complete Parts A - D

<p>A. TYPE OF IMPROVEMENT</p> <p>1 <input type="checkbox"/> New building</p> <p>2 <input type="checkbox"/> Addition (If residential, enter number of new housing units added, if any, in Part D, 13)</p> <p>3 <input type="checkbox"/> Alteration (See 2 above)</p> <p>4 <input type="checkbox"/> Repair, replacement</p> <p>5 <input type="checkbox"/> Wrecking (If multifamily residential, enter number of units in building in Part D, 13)</p> <p>6 <input type="checkbox"/> Moving (relocation)</p> <p>7 <input type="checkbox"/> Foundation only</p>	<p>D. PROPOSED USE - For "Wrecking" most recent use</p> <table style="width:100%;"> <tr> <td style="width:50%; vertical-align: top;"> <p>Residential</p> <p>12 <input type="checkbox"/> One family</p> <p>13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -> _____</p> <p>14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -> _____</p> <p>15 <input type="checkbox"/> Garage</p> <p>16 <input type="checkbox"/> Carport</p> <p>17 <input type="checkbox"/> Other - Specify _____</p> </td> <td style="width:50%; vertical-align: top;"> <p>Nonresidential</p> <p>18 <input type="checkbox"/> Amusement, recreational</p> <p>19 <input type="checkbox"/> Church, other religious</p> <p>20 <input type="checkbox"/> Industrial</p> <p>21 <input type="checkbox"/> Parking garage</p> <p>22 <input type="checkbox"/> Service station, repair garage</p> <p>23 <input type="checkbox"/> Hospital, institutional</p> <p>24 <input type="checkbox"/> Office, bank, professional</p> <p>25 <input type="checkbox"/> Public utility</p> <p>26 <input type="checkbox"/> School, library, other educational</p> <p>27 <input type="checkbox"/> Stores, mercantile</p> <p>28 <input type="checkbox"/> Tanks, towers</p> <p>29 <input type="checkbox"/> Other - Specify _____</p> </td> </tr> </table>	<p>Residential</p> <p>12 <input type="checkbox"/> One family</p> <p>13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -> _____</p> <p>14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -> _____</p> <p>15 <input type="checkbox"/> Garage</p> <p>16 <input type="checkbox"/> Carport</p> <p>17 <input type="checkbox"/> Other - Specify _____</p>	<p>Nonresidential</p> <p>18 <input type="checkbox"/> Amusement, recreational</p> <p>19 <input type="checkbox"/> Church, other religious</p> <p>20 <input type="checkbox"/> Industrial</p> <p>21 <input type="checkbox"/> Parking garage</p> <p>22 <input type="checkbox"/> Service station, repair garage</p> <p>23 <input type="checkbox"/> Hospital, institutional</p> <p>24 <input type="checkbox"/> Office, bank, professional</p> <p>25 <input type="checkbox"/> Public utility</p> <p>26 <input type="checkbox"/> School, library, other educational</p> <p>27 <input type="checkbox"/> Stores, mercantile</p> <p>28 <input type="checkbox"/> Tanks, towers</p> <p>29 <input type="checkbox"/> Other - Specify _____</p>
<p>Residential</p> <p>12 <input type="checkbox"/> One family</p> <p>13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -> _____</p> <p>14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -> _____</p> <p>15 <input type="checkbox"/> Garage</p> <p>16 <input type="checkbox"/> Carport</p> <p>17 <input type="checkbox"/> Other - Specify _____</p>	<p>Nonresidential</p> <p>18 <input type="checkbox"/> Amusement, recreational</p> <p>19 <input type="checkbox"/> Church, other religious</p> <p>20 <input type="checkbox"/> Industrial</p> <p>21 <input type="checkbox"/> Parking garage</p> <p>22 <input type="checkbox"/> Service station, repair garage</p> <p>23 <input type="checkbox"/> Hospital, institutional</p> <p>24 <input type="checkbox"/> Office, bank, professional</p> <p>25 <input type="checkbox"/> Public utility</p> <p>26 <input type="checkbox"/> School, library, other educational</p> <p>27 <input type="checkbox"/> Stores, mercantile</p> <p>28 <input type="checkbox"/> Tanks, towers</p> <p>29 <input type="checkbox"/> Other - Specify _____</p>		
<p>B. OWNERSHIP</p> <p>8 <input type="checkbox"/> Private (individual, corporation, nonprofit institution, etc.)</p> <p>9 <input type="checkbox"/> Public (Federal, State, or local government)</p>			

<p>C. COST</p> <p>10. Cost of improvement \$ _____</p> <p><i>To be installed but not included in the above cost</i></p> <p>a. Electrical.....</p> <p>b. Plumbing.....</p> <p>c. Heating, air conditioning.....</p> <p>d. Other (elevator, etc.).....</p> <p>11. TOTAL COST OF IMPROVEMENT \$ _____</p>	<p>(Omit cents)</p> <p>Nonresidential - Describe in detail proposed use of buildings, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.</p> <p>_____</p> <p>_____</p> <p>_____</p>
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III. SELECTED CHARACTERISTICS OF BUILDING - For new buildings and additions, complete Parts E - L; for wrecking, complete only Part J, for all others skip to IV.

<p>E. PRINCIPAL TYPE OF FRAME</p> <p>30 <input type="checkbox"/> Masonry (wall bearing)</p> <p>31 <input type="checkbox"/> Wood frame</p> <p>32 <input type="checkbox"/> Structural steel</p> <p>33 <input type="checkbox"/> Reinforced concrete</p> <p>34 <input type="checkbox"/> Other - Specify _____</p>	<p>G. TYPE OF SEWAGE DISPOSAL</p> <p>40 <input type="checkbox"/> Public or private company</p> <p>41 <input type="checkbox"/> Private (septic tank, etc.)</p>	<p>J. DIMENSIONS</p> <p>48. Number of stories.....</p> <p>49. Total square feet of floor area, all floors, based on exterior dimensions.....</p> <p>50. Total land area, sq. ft.</p>	
<p>F. PRINCIPAL TYPE OF HEATING FUEL</p> <p>35 <input type="checkbox"/> Gas</p> <p>36 <input type="checkbox"/> Oil</p> <p>37 <input type="checkbox"/> Electricity</p> <p>38 <input type="checkbox"/> Coal</p> <p>39 <input type="checkbox"/> Other - Specify _____</p>	<p>H. TYPE OF WATER SUPPLY</p> <p>42 <input type="checkbox"/> Public or private company</p> <p>43 <input type="checkbox"/> Private (well, cistern)</p>	<p>K. NUMBER OF OFF-STREET PARKING SPACES</p> <p>51. Enclosed.....</p> <p>52. Outdoors.....</p>	
<p>I. TYPE OF MECHANICAL</p> <p>Will there be central air conditioning?</p> <p>44 <input type="checkbox"/> Yes 45 <input type="checkbox"/> No</p> <p>Will there be an elevator?</p> <p>46 <input type="checkbox"/> Yes 47 <input type="checkbox"/> No</p>		<p>L. RESIDENTIAL BUILDINGS ONLY</p> <p>53. Number of bedrooms.....</p> <p>54. Number of bathrooms</p> <p style="margin-left: 100px;">} Full.....</p> <p style="margin-left: 100px;">} Partial.....</p>	

NO. STREET

V. IDENTIFICATION - To be completed by all applicants

Name		Mailing address - Number, street, city, and State		ZIP code	Tel. No.
Owner or lessee					
Contractor				Builder's License No.	
Architect or engineer					

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of applicant	Address	Application date
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DO NOT WRITE BELOW THIS LINE

V. PLAN REVIEW RECORD - For office use

Plans Review Required	Check	Plan Review Fee	Date Plans Started	By	Date Plans Approved	By	Notes
BUILDING		\$					
PLUMBING		\$					
MECHANICAL		\$					
ELECTRICAL		\$					
OTHER _____		\$					

VI. ADDITIONAL PERMITS REQUIRED OR OTHER JURISDICTION APPROVALS

Permit or Approval	Check	Date Obtained	Number	By	Permit or Approval	Check	Date Obtained	Number	By
BOILER					PLUMBING				
CURB OR SIDEWALK CUT					ROOFING				
ELEVATOR					SEWER				
ELECTRICAL					SIGN OR BILLBOARD				
FURNACE					STREET GRADES				
GRADING					USE OF PUBLIC AREAS				
OIL BURNER					WRECKING				
OTHER _____					OTHER _____				

VII. VALIDATION

Building Permit number _____ Building Permit issued _____ Building Permit Fee \$ _____ Certificate of Occupancy \$ _____ Drain Tile \$ _____ Plan Review Fee \$ _____	<p align="center">FOR DEPARTMENT USE ONLY</p> Use Group _____ Fire Grading _____ Live Loading _____ Occupancy Load _____
Approved by:	
	TITLE

SUBCONTRACTOR INFORMATION

This information shall be supplied, if applicable. All subcontractors shall be identified. Attach Insurance Certificate for each Contractor.

General Contractor or Developer:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Concrete/Masonry Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Framing Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Plumbing Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Mechanical/HVAC Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Electrical Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Roofing and/or Siding Contractor:

Firm Name: _____
Address: _____
City/State: _____ Zip Code: _____
Contact Person/Number: _____
Insurance Carrier: _____ Policy Number: _____

Easttown Township
566 Beaumont Road, P.O. Box 79
Devon, PA 19333
Phone (610) 687-3000, Fax (610) 687-9666
www.easttown.org

Agent's Affidavit

Date _____

Property Owner Information:

Property Owner _____

Address _____

Project Address (if different) _____

Chester County Tax Map Parcel Number (of Project Address) _____

Property Owner Signature _____

Contractor/Design Professional Information:

Contractor/Design Professional _____

Address _____

Easttown Township Contractor Registration Number (if applicable) _____

Contractor/Design Professional Signature _____

This document shall verify that, the above referenced individual(s) is/are the owner(s) of the property indicated within the Project Address and have identified the referenced Contractor/Design Professional to serve as their duly authorized Agent for the submission of the attached Zoning/Building or other application(s) to Easttown Township.

It is understood that, by signing this document all parties understand that all statements are true and correct and false statements made within this Affidavit may subject individuals to penalties under the laws of the Commonwealth of Pennsylvania.

Easttown Township

Application for an Electrical Permit

Property Information:

Application Date:	Street Address:	Est. Cost
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For non-residential, or multi-residential, 2 sets of plans stamped by a plans examiner must be submitted.

Property Owner Information:

Last or Business Name:	First Name
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Improvement Type (please check):

Phone Number#:	Cell Phone #
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- New Construction
- Addition
- Alteration
- Repair/Replacement
- Garage
- Relocation

Address:

Contractor Information:

Last or Business Name:	First Name
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List number of electrical fixtures:

Phone Number#:	Cell Phone #
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- | # | Type |
|---|-------------------|
| | Switching outlets |
| | Lighting Outlets |
| | Receptacles |
| | Range/Oven |
| | Electric Dryer |
| | Electric Heating |
| | Heat Detectors |
| | Smoke Detectors |

Address:

Third Party Electrical Inspector:

Last or Business Name:	First Name
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Phone Number#:

Address:

Use Of Premesis:

Describe work to be done:

Certification: I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner of record to make this application as their authorized agent. Further, I agree to conform to all applicable laws of this jurisdiction.

Print Name of Owner/Applicant/Contractor

Signature

Department Approval

BCO Signature:

DATE:

**ROUGH & FINAL
INSPECTIONS RQUIRED**

Easttown Township



BOARD OF SUPERVISORS

Edward M. Stroger, Jr., Chairman

Richard T. Frazier, Vice Chair

Marc J. Heppe

James W. Oram, Jr.

Christopher D. Polites

566 Beaumont Road, PO Box 79, Devon PA 19333

Telephone: 610-687-3000 / Fax: 610-687-9666

Call and submit **2 copies** of electrical plans to any one of the companies below for your electrical plan review. That company will sign and stamp your electrical plans, **then** they are to be submitted to Easttown Township with the building permit application package. **The company you choose will conduct the rough wire and final electrical inspection for your job.** This is a requirement as of Act 45 of 1999.

Approved
Electrical Underwriters
for Easttown Township
2011

Bureau Veritas-Atlantic Inland Inspection, Inc.	1-877-392-9445
American Inspection Agency, Inc.	610-678-4336
Code Inspections, Inc.	1-215-672-9400
Commonwealth Code Inspections Service, Inc.	1-717-664-2347
Middle Atlantic Inspections, Inc.	1-215-322-2626
Middle Department Inspections Agency, Inc.	610-696-3900
United Inspection Agency Len Warren	1-215-542-9977 610-565-1379

Email: easttown@easttown.org

Website: www.easttown.org

Easttown Township



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SWIMMING POOL AFFIDAVIT

Prior to the issuance of a building permit for construction of a private swimming pool on your property, located at _____, all property owners must agree to the following provisions.

1. That you take every precaution to prevent accidents.
2. That you will properly fence the swimming pool in accordance with IRC (International Residential Code) Appendix G, Section AG105.
3. That you will be held personally responsible for any nuisance created.
4. That you will construct and maintain this swimming pool in strict accordance with the rules and regulations of Easttown Township.
5. That you will provide liability insurance.
6. That you will comply with the clearance requirements of the National Electric Code and 2003 IRC Electric Code.
7. That you will provide adequate drainage, which will not empty into the sanitary sewer system. Drainage of pools onto roadways is prohibited.
8. All construction is to be in accordance with all of the following (per PA UCC, sec. 403.26):
 - a. Chapter 41 of the "International Residential Code".
 - b. Appendix G of the "International Residential Code".
 - c. Section 2406.2, paragraph 9 of the International Building Code (glazing in walls and fences enclosing indoor and outdoor swimming pools, hot tubs and spas).
 - d. Section 3109.4 of the "International Building Code (residential swimming pool enclosures).
9. As-built survey plans, sealed by a registered professional engineer or land surveyor, must be submitted to the Township upon completion of the project.
10. If required, homeowner association approval must be obtained and submitted.

As the property owner, I submit that I have read, understand, and agree to the above provisions.

Signature: _____

Date: _____

Print Name: _____

On this, the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the owner of the above mentioned property, and that he/she as such owner, executed the foregoing instrument, for the purposes herein contained.

Notary Public: _____

(Notary Seal)

My Commission Expires: _____