

**EASTTOWN TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING MINUTES OF JANUARY 22, 2019**

The January 22, 2019 Regular Meeting took place in the Township meeting room at 566 Beaumont Road, Devon. Supervisors present included: Betsy Fadem, Chair; Christopher D. Polites, Vice Chair; James W. Oram, Jr.; and Marc J. Heppe. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, CZO; Dave Obzud, Police Chief; Bill DeFeo, Finance Director; Kate Jones, Administrative Coordinator; Brady Flaharty, PE, Alternate Township Engineer; and Andrew D. H. Rau, Esquire, Township Solicitor.

CALL TO ORDER

Chairperson Fadem called the meeting to order at 7 pm, followed by the pledge of allegiance.

RECOGNITION OF 2018 BOARD OF SUPERVISORS CHAIR

Mrs. Fadem recognized 2018 Board of Supervisors Chairperson Heppe and thanked him for his leadership and dedication to the work of the Township and then she revealed his nameplate on the Leadership Plaque.

BOARD MOTIONS AND RESOLUTIONS

Consideration of Resolution 2019-10 for SD 518 1016 Newtown Road – Sewer Facilities Planning Module

Mr. Flaharty introduced this item to the Board. On November 19, 2018, the Board of Supervisors conditionally approved the Preliminary/Final Subdivision and Land Development Plan for SD 518 1016 Newtown Road to allow for the demolition of the existing Single-family Detached Dwelling and construction of twelve new Single-family Detached Dwellings. A condition of approval was that a Sewage Facilities Planning Module (Planning Module) be provided to the Pennsylvania Department of Environmental Protection (PADEP) for its approval. The existing dwelling utilized an on-lot sewage disposal system. The twelve new dwellings will connect to public sewer resulting in twelve Equivalent Dwelling Units (EDUs) being allocated (3,300 gallons per day). The Applicant has obtained the required capacity from Easttown Municipal Authority.

The Applicant is in the process of preparing the Planning Module for submission to PADEP. What remains to be completed before the Planning Module can be submitted to PADEP is the Board's adoption of the attached Resolution 2019-10 for Plan Revision for New Land Development. The Township's Engineering Consultant has reviewed the Planning Module and recommends that the Board proceed.

Mr. Heppe made a motion to adopt Resolution 2019-10 and authorize: 1) the Township Manager to sign Resolution 2019-10, as well as the standard Transmittal Letter for Sewage Facilities Planning Module and Checklist; and 2) the Township seal to be affixed to Resolution 2019-10. Mr. Oram seconded the motion. After discussion, Mrs. Fadem opened the floor to the public and there were no comments. The motion passed unanimously.

Consideration of Adoption of Policy 150: Board Appointment of PSATS Delegate

Mrs. Fadem updated this item to the Board. Policy 150: Board Appointment of PSATS Delegate has been reviewed by the Policy Committee, Staff, and the Township Solicitor and is on the agenda tonight for consideration of adoption. This policy solidifies the decisions regarding appointments previously discussed at the Board's January 22, 2019 public meeting.

Mr. Polites made a motion to adopt Policy 150: Board Appointment of PSATS Delegate. Mr. Heppe seconded the motion. After discussion, Mrs. Fadem opened the floor to the public and there were no comments. The motion passed unanimously, with one minor correction by Mr. Heppe.

DEPARTMENTAL REPORTS

Mr. DeFeo outlined the contents of his memo, dated January 22, 2019. Mr. Briggs outlined the contents of his memo, dated January 18, 2019. Chief Obzud discussed various police related matters, including the body cameras the Department will soon employ. Mrs. Fadem asked that Mr. Oram and Mr. Heppe provide their liaison reports for the Police Department as part of this portion of the meeting. They discussed the Department's new software. After discussion, Mrs. Fadem opened the floor to the public and there were no comments.

REGULAR TOWNSHIP BUSINESS

Minutes

Mr. Heppe made a motion to approve the minutes from the Organizational and Regular Meeting Minutes for January 07, 2019. Mr. Oram seconded the motion. Mrs. Fadem opened the floor to the public and there were no comments. The motion unanimously passed with one addition made by Mrs. Fadem to the Regular Meeting Minutes.

Authorize Payment of Bills

Mr. Oram made a motion to authorize payment of the bills totaling \$533,952.00, date ending January 16, 2019. Mr. Heppe seconded the motion. The Board questioned the staff on miscellaneous aspects of the bills. Mrs. Fadem opened the floor to the public and there were no comments. The motion passed unanimously.

BOARD OF SUPERVISOR REPORTS

Mrs. Fadem announced the liaison assignments for 2019 as follows:

Easttown Township's Authorities, Boards and Commissions

Easttown Citizens Advisory Committee:	James Oram and Betsy Fadem (Chris Polites, Alternate)
Historical Commission:	Karl Romberger (Jim Oram, Alternate)
Library Board:	Marc Heppe (Chris Polites, Alternate)
Municipal Authority:	Karl Romberger (Betsy Fadem, Alternate)
Park & Recreation Board:	Christopher Polites (Jim Oram, Alternate)
Planning Commission:	Marc Heppe and Betsy Fadem (Karl Romberger, Alternate)

Tasks Forces, Committees and Other Groups

Berwyn Parking Study Task Force:	Marc Heppe
Board Policy Committee:	Jim Oram and Betsy Fadem
Devon Center Task Force:	Betsy Fadem
Fire & EMS Task Force:	Marc Heppe and Betsy Fadem
Hilltop House Task Force:	Christopher Polites and Karl Romberger
Neighborhood Watch:	Marc Heppe and Chris Polites
Pension Committee:	James Oram and Christopher Polites
Police Committee:	James Oram and Karl Romberger

She then asked Board members to give their final liaison reports for 2018. Mrs. Fadem and Mr. Oram discussed the Easttown Citizens Advisory Committee, and announced that the County's Emergency Community Director will attend the group's February meeting. Mrs. Fadem and Mr. Heppe reviewed the last meeting of the Fire & EMS Task Force and the financial discussion had by members of Easttown and Tredyffrin Townships. Mrs. Fadem stated that Mr. Curley detailed the process of fixing a pipe line break that

occurred in December at the last Municipal Authority. Mr. Heppe announced that Albert Graham is the new Treasurer of the Library Board.

Chair Fadem opened the floor to the public and there were no comments.

OTHER BUSINESS

Mrs. Fadem asked the Board if it was okay with receiving non-agenda materials via email moving forward. There were no objections.

ANNOUNCEMENTS

Mrs. Fadem read the following announcements:

The Devon Center Visioning and Zoning Ordinance Amendment Task Force will have its kick-off meeting at the Township Building on Thursday, January 31, 2019.

The Board of Supervisors next meets on Monday, February 04, 7 pm at the Township Building.

ADJOURNMENT

The meeting adjourned at 7:44 pm.

Respectfully submitted,

Kate Jones
Assistant Township Secretary