

## **EASTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES OF APRIL 02, 2018**

The April 02, 2018 Regular Meeting took place at the Township Building, 566 Beaumont Road, Devon and was called to order at 7:00 p.m. Supervisors present included: Marc J. Heppe, Chair; Betsy Fadem, Vice Chair; Christopher D. Polites; James W. Oram, Jr.; and Karl A. Romberger, Jr. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, CZO, Assistant Township Manager and Director of Planning and Zoning; Dave Obzud, Police Chief; Kate Jones, Administrative Coordinator; and Andrew D. H. Rau, Esquire, Township Solicitor.

### **MINUTES**

Mrs. Fadem made a motion to approve the minutes from the March 05, 2018 Regular Meeting. Mr. Oram seconded the motion. Mrs. Fadem three minor corrections. Chairman Heppe opened the floor to the public. There were no comments. The Chair called the vote. The motion passed unanimously.

Mrs. Fadem also noted that, although it was announced at the last meeting, the Board of Supervisors would not make a decision regarding the Planning Commission appointment at this meeting, as the Applicants are still being considered.

### **ANNOUNCEMENTS**

Chairman Heppe read the following announcements:

Chester County is holding a Household Hazardous Waste Event on Saturday, April 07 from 9 am to 3 pm at the Center for Arts & Technology Pickering Campus, 1580 Charlestown Road, Phoenixville.

PA State Rep. Duane Milne is holding a Shredding, Recycling, and Drug Take-Back Day on Saturday, April 14 from 9 am to 12 pm at the Penn State Great Valley Campus Parking Lot, 30 Swedesford Road, Malvern.

There will be a public hearing at the Board of Supervisors meeting on April 16, 7 pm to consider adoption of the 2018 Easttown Township Comprehensive Plan.

The following public meetings will be held at the Township Building unless otherwise stated:

- Planning Commission on Tuesday, April 03, 6:30 pm Workshop, 7 pm Regular Meeting
- Policy Committee on Monday, April 09, 5:30 pm
- Citizens Advisory Committee on Monday, April 09, 6:15 pm
- Municipal Authority on Tuesday, April 10, 7 pm
- Historical Commission on Wednesday, April 11, 7 pm at Easttown Library
- Next Board of Supervisors meeting on Monday, April 16, 7 pm

## LIST OF BILLS

Mrs. Fadem made a motion to approve the list of bills totaling \$748,643.05; a total of Warrants (\$419,354.42) and Payroll (\$329,288.63), date ending March 27, 2018. Mr. Polites seconded the motion. The Board questioned the staff on miscellaneous aspects of the bills. Chairman Heppe opened the floor to the public and there were no comments. The Chairman called the vote. The motion passed unanimously.

## LIAISON REPORTS

Board members provided the following updates:

### **Citizens Advisory Committee:**

Betsy Fadem, James W. Oram, Jr.

Mrs. Fadem and Mr. Oram attended the meeting on March 12 and the Committee was joined by Chief Obzud. The Chief discussed the crime data for the Township and the background on what gets reported and why. The Committee next meets on April 09.

### **Comprehensive Plan Task Force:**

Betsy Fadem, Marc J. Heppe

Mrs. Fadem updated the Board. The Comprehensive Plan has been available for community and agency review and will be considered for adoption by the Board of Supervisors at a Public Hearing on April 16, 2018.

### **Fire Company Task Force:**

Betsy Fadem, Marc J. Heppe

Mrs. Fadem updated the Board. She and Mr. Heppe and met with the Berwyn Fire Chief in early March to discuss in a smaller setting the expectations and 2018 goals for the T/E Fire Company Funding Coalition Task Force. Mrs. Fadem and Mr. Heppe will follow up with a similar meeting with the Paoli Fire Chief.

### **Historical Commission:**

Karl A. Romberger, Jr.

Mr. Romberger attended the meeting on March 14 and the Commission continued its discussion and ultimate recommendation to the Planning Commission on an application for the partial demolition of 2240 South Valley Road. The Commission next meets April 11.

### **Library Board:**

Christopher D. Polites

There is no update as the Board did not meet in March because of weather. The Board next meets on April 18.

### **Municipal Authority:**

Karl A. Romberger, Jr.

Mr. Romberger attended the meeting on March 13 and updated the Board on the various discussions the members had. The Authority next meets on April 10.

**Neighborhood Watch:**

Marc J. Heppe (and Chief Obzud)

There is no update.

**Park & Recreation Board:**

Christopher D. Polites

The Board did not meet in February. Mrs. Fadem stated that she attended the annual Egg Hunt on March 17 and that there were approximately 75 to 100 children.

**Pension Committee:**

James W. Oram, Jr., Christopher D. Polites

The Pension Committee met on March 13 and both Mr. Oram and Mr. Polites were in attendance. Mr. Polites updated the Board with the following. The fourth quarter performance report and the year-end performance report were presented by Bikram Chadha, senior managing consultant for PFM Asset Management Company. PFM is the marketing name for a group of affiliated companies with over 2.5 billion dollars managed in assets. They do financial advice and modelling, asset management, and consulting. At the meeting the Committee discussed the economy, US and European Central Banks, and Interest rates and the effects on Township's portfolio in regards to asset allocation and future performance.

The Township is happy to report for the year 2017 that the uniformed pension plan increased by 16.76 percent and the non-uniformed pension plan increased by 15.75 per cent. The expense ratio is 27 basis point and the overall cost is only 72 basis points. Assets are allocated in domestic equity, international equity and fixed income with less than 1% in treasury bills.

**Planning Commission:**

Betsy Fadem, Marc J. Heppe

There is no update as the Commission did not meet in March.

**Police Department:**

Marc J. Heppe, James W. Oram, Jr.

No update.

**Policy Committee:**

Betsy Fadem, James W. Oram, Jr.

Mrs. Fadem stated that the Committee met on March 19 and reviewed the final draft of a policy for the Township's Sidewalk Fund. Also discussed were the existing Appointment policy and a draft policy idea of Recognition of Township Authorized Group Members' service.

In addition, Mr. Polites added that he and Mr. Oram attended Chris a two hour symposium and tour of the new Chester County Emergency Services facility. The 911 Communications Center and Call Center coordinates with the existing one in West Chester. There are 72 full time and 6 part time employees with who all have extensive and rigorous training. They work 12 hour shifts 4 day weeks and average 25,000 calls a month. In addition to calling 911, it is now possible to text to 911.

The Facility also has an Emergency Management Services Team that handles large events or ones that encompass multiple local jurisdictions. It provides threat and hazard identification, emergency operations, mass care, and sheltering plans and works with FEMA and other federal agencies. It can provide a multitude of vehicles including an onsite command center trailer with radios, computers, phone lines, printers, HD TV, a conference table, and 30 foot camera mast.

The Facility provides fire services to coordinate with law enforcement and insurance companies to investigate fires. It offer courses in fire suppression, vehicle rescue, and hazardous materials with over 100 courses offered each year and about 1,800 graduates each year. All this takes place on a campus with a mock up town that includes residential and industrial buildings and various assorted vehicles. It also assist local fire companies with training and operations management.

Lastly, the Facility provides law enforcement training services. The site includes a brand new firing range, a tactical village comparable to The FBI training academy in Quantico, VA, police car simulators, and a room with various incident scenarios. In addition to local municipalities, local FBI and regional swat teams use this facility to train.

Mr. Oram added that the facility has several memorials dedicated to the victims of the 911 attacks.

Chairman Heppe opened the floor to the public and there were no comments.

## **DEPARTMENTAL REPORTS**

Mr. Fox, Township Manager, outlined the contents of the administrative memo, dated March 29, 2018. After discussion, Chairman Heppe opened the floor to the public and Mary Westervelt of Tredyffrin Township asked for clarification regarding the proposed bridge repair on Old Lancaster Road in Berwyn.

Mr. Curley, Public Works Director, outlined the contents of his memo, dated March 21, 2018. After discussion, Chairman Heppe opened the floor to the public there were no comments.

## **NEW BUSINESS**

### **Hilltop House Discussion**

Mr. Fox updated the Board on this item and recommended that the Township issue a Request for Qualifications (RFQ) for a sole operator, and set up interviews with Township Staff once the submittals

are received. During the interview process Staff will be able to determine what will be feasible and what can be expected from the operator. If it is determined that there may be an opportunity to work with an operator under appropriate conditions for the Township then Staff would issue a Request for Proposals (RFP). The Board discussed the top priorities for the facility which are to protect the asset and the find its highest and best use. Mrs. Fadem requested a three-year cost benefit analysis. After discussion, Chairman Heppe opened the floor to the public there were no comments.

## **OLD BUSINESS**

None

## **PUBLIC FORUM**

Mary Westervelt, the Environmental Stewardship Coordinator of the Trinity Presbyterian Church in Berwyn and member of the Darby Creek Valley Association, was in attendance to discuss possible Township-sponsored stream clean-up initiatives within the Easttown.

Liz Sur, who lives in and sits on the Board for Greens at Waynesborough, asked about the proposed paving schedule for Township roads and drew attention to the condition of the roads within her development.

Mike Wacey, of 1049 Beaumont Road, asked for a status update regarding the temporary Police Department trailer.

Margaret D'Alesandro, of 610 Clovelly Lane, suggested that the Township place portable defibrillators at various points around the Township.

## **ADJOURNMENT**

The meeting adjourned at 8:21 pm.

Respectfully submitted,

Kate Jones  
Assistant Township Secretary