

## **EASTTOWN TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING MINUTES OF JULY 15, 2019**

The July 15, 2019 Regular Meeting took place in the Township meeting room at 566 Beaumont Road, Devon. Supervisors present included: Betsy Fadem, Chair; Christopher D. Polites, Vice-Chair; James W. Oram, Jr.; Karl A. Romberger, Jr., and Marc Hepe. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, CZO, Assistant Township Manager and Director of Planning and Zoning; Dave Obzud, Police Chief; Don Curley, PE, Public Works Director; Bill DeFeo, Finance Director; Kate Jones, Administrative Coordinator; and Andrew D. H. Rau, Esquire, Township Solicitor.

### **CALL TO ORDER**

Chairperson Fadem called the meeting to order at 7:00 pm, which was followed by the pledge of allegiance. She announced that the Board met in executive session prior to the meeting to discuss matters of personnel and litigation.

### **PRESENTATIONS**

#### **Award Presentation to the Township**

Mrs. Fadem announced that the Township has been awarded the 2019 Transportation Management Association of Chester County (TMACC) Sustainability Award after being nominated by Traffic Engineer Consulting Firm McMahan for the Township's efforts in moving its Comprehensive Plan recommendations forward through the Berwyn Parking Study and Devon Center Visioning Project. The Township thanks TMACC and McMahan for this recognition.

### **BOARD MOTIONS AND RESOLUTIONS**

#### **Consideration of Adoption of Ordinance 440-19 to Change the 30 Minute Parking Restriction to Two Hour Parking on 600 Block of Lancaster Avenue**

Mrs. Fadem announced that this item was tabled.

#### **Consideration of Adoption of Resolution 2019-18 Accepting Dedication of Additional Right-Of-Way along First and Knox Avenues**

Mr. Briggs introduced this item to the Board. On February 19, 2019, the Board conditionally approved a final subdivision and land development plan (SD 521) to subdivide two residential lots into four single-family detached dwelling lots. This conditional approval was amended on May 20, 2019 to account for a field change in the offsite sidewalk improvement. As part of this approved plan, additional rights-of-way for First and Knox Avenues are to be offered to the Township for dedication by the Applicant. The proposed Deed of Dedication is acceptable to both the Township Engineer and Township Solicitor.

Before discussion, Mrs. Fadem asked the Board for a motion. Mr. Heppe made a motion to adopt Resolution 2019-18 Accepting Dedication of Additional Right-Of-Way along First and Knox Avenues. Mr. Polites seconded the motion. Mrs. Fadem opened the floor to the Board and then the public and Michael Wacey, of 1049 Beaumont Road, sought clarification on the definition of right-of-way dedication. Mrs. Fadem called for a vote and the motion passed unanimously.

### **Consideration of First Reading of Adoption of Policy 113: Operations for Township Authorized Groups**

Mrs. Fadem introduced this item to the Board. The Policy Committee has prepared this draft policy for consideration of adoption by the Board to set policy for the operations of the Township's authorities, boards, and commissions. This policy outlines uniform procedures for group structures, setting agendas, and taking minutes, as well as timeline for providing this items to the public.

Before discussion, Mrs. Fadem asked the Board for a motion. Mr. Romberger made a motion to adopt Policy 113: Operations for Township Authorized Groups. Mr. Heppe seconded the motion. Mrs. Fadem opened the floor to the Board and then the public and there were no comments. Mrs. Fadem called for a vote and the motion passed unanimously.

### **DEPARTMENTAL REPORTS**

**Administration:** Mr. Fox outlined the contents of his memo, dated July 15, 2019, including an update on two possible Municipal Authority partial bond refunding options that would save the Township approximately \$725,000.00. This item will be before the Board at its September regular meeting for potential action.

**Finance:** Mr. DeFeo outlined the contents of his memo, dated July 15, 2019. Mrs. Fadem requested an actuary report related to Township pensions, and Staff stated it would be provided after the next quarterly Pension Committee meeting.

**Planning and Zoning:** Mr. Briggs outlined the contents of his memo, dated July 02, 2019. He and Mrs. Fadem further discussed a meeting they had with the Delaware Valley Regional Planning Commission (DVRPC), Septa, and the Chester County Planning Commission to kick off the DVRPC's Work Program for the Devon Train Station Multi-modal Study.

**Police:** Chief Obzud asked the Board if there were any questions on his monthly report.

**Public Works:** Mr. Curley outline the contents of his memo, dated July 02, 2019.

Mrs. Fadem opened the floor to the public on departmental reports following updates.

Avis Yuni, of 231 Waterloo Avenue, expressed her concerns over the height sought by the Applicant of Zoning Hearing Board Application 586 for addresses 587 Lancaster, 4 Midland, and 5 Woodside Avenues.

Ann Luebbert, of 560 Kromer Avenue, had two concerns related to Lancaster Avenue. The first is a lack of a sidewalk from the Devon Train Station east to the Whole Foods Shopping area. The second is for the Township to reach out to the owners of the property at 631 Lancaster Avenue, formerly the Fritz Lumber

Property, regarding relocating fencing that serves as a potential obstruction to pedestrians. Mrs. Fadem responded by describing the Township's sidewalk initiatives.

## **REGULAR TOWNSHIP BUSINESS**

### **Minutes**

Before discussion, Mrs. Fadem asked the Board for a motion. Mr. Heppe made a motion to approve the Board of Supervisors meeting minutes of July 15, 2019. Mr. Oram seconded the motion. Mrs. Fadem opened the floor to the Board and there were no comments. Mrs. Fadem then opened the floor to the public and there were no comments. Mrs. Fadem called for a vote and the motion passed unanimously.

### **Authorize Payment of Bills, Date Ending July 01, 2019**

Before discussion, Mrs. Fadem asked the Board for a motion. Mr. Oram made a motion to authorize payment of the bills totaling \$798,923.29; date ending July 01, 2019. Mr. Romberger seconded the motion. Mrs. Fadem opened the floor to the Board and it questioned the staff on miscellaneous aspects of the bills. Mrs. Fadem then opened the floor to the public, there were no questions. Mrs. Fadem called for a vote and the motion passed unanimously.

### **Authorize Payment of Bills, Date Ending July 15, 2019**

Before discussion, Mrs. Fadem asked the Board for a motion. Mr. Heppe made a motion to authorize payment of the bills totaling \$619,389.23; date ending July 15, 2019. Mr. Polites seconded the motion. Mrs. Fadem opened the floor to the Board and it questioned the staff on miscellaneous aspects of the bills. Mrs. Fadem then opened the floor to the public, there were no questions. Mrs. Fadem called for a vote and the motion passed unanimously.

## **BOARD OF SUPERVISOR REPORTS**

***Park & Recreation Board (Christopher Polites and Alt James Oram):*** Mr. Polites reported that the Board held its annual July 4<sup>th</sup> Picnic and Parade and it was a huge success with an estimated crowd of 600 people. He thanked the Parks and Recreation Board members for organizing the event and emphasized that they are volunteers who devote their time and resources to the Township. He also thanked Mr. Heppe, Howard Fritz, Stacey Ballard, the Antonians, and members of the Berwyn Veterans Association and Berwyn Fire Company for their volunteer contributions.

***Planning Commission (Marc Heppe and Betsy Fadem):*** Mrs. Fadem and Mr. Heppe deferred to Mr. Brigg's Departmental Report. The Commission next meets on August 06.

***Fire/EMS (Betsy Fadem and Marc Heppe):*** Mrs. Fadem stated that she, Mr. Heppe, and Township staff have had a series of meetings since the Board of Supervisors last met and continue to talk about service levels and funding. Specifically, the conversations have related to 2020 budget contributions.

**Historical Commission (Karl Romberger and Alt Jim Oram):** Mr. Romberger reported that the Committee last met on July 10 and will next meet on August 14.

**Library Board (Marc Heppe and Alt Chris Polites):** Mr. Heppe reported that the Board met on June 19 and discussed various fundraising community events. He added that the Library held over 90 programs in 8 weeks over the summer thus far. The meeting in July has been cancelled and the Board will next meet on August 21.

**Municipal Authority (Karl Romberger and Alt Betsy Fadem):** Mr. Romberger reported that the Authority met on July 09 and continues to report record flows from rain totals. He added that Mr. Fox had also briefed Authority members on potential partial refunding on two bonds. The Authority next meets on August 13.

**Neighborhood Watch (Marc Heppe):** Mr. Polites attended the meeting on July 09 at the request of Mr. Heppe. He reported that members of Neighborhood Watch discussed website upgrades and content for the Township's next print magazine and began to plan a tour of the RCA facility in Devon to better understand potential impacts on the community.

Following the Supervisor Report updates, Mrs. Fadem opened the floor to the public and there were no comments.

## **OTHER BUSINESS**

Mrs. Fadem updated the Board on future community events.

## **ANNOUNCEMENTS**

The Berwyn Devon Business Association and the Easttown Public Library will hold its second installment of the 2019 Movies Under the Stars with a screening of the movie classic "Rear Window" on Friday, July 19, 8:30 pm at the Easttown Library.

The following public meetings will be held at the Township Building unless otherwise stated:

- Parks and Recreation Board on Tuesday, July 16, 7 pm
- Zoning Hearing Board on Wednesday, July 17, 7 pm
- Library Board on Wednesday, July 17, 7 pm is cancelled
- Planning Commission on Tuesday, August 06, 7 pm
- Devon Center Task Force on Wednesday, August 07, 7 pm at Hilltop House
- Policy Committee on Monday, August 12 is cancelled
- Citizens Advisory Committee on Monday, August 12 is cancelled
- Zoning Hearing Board on Monday, August 12, 7 pm
- Municipal Authority on Tuesday, August 13, 7 pm
- Historical Commission on Wednesday, August 14, 7 pm at Easttown Library
- Next Board of Supervisors meeting on Monday, August 19, 7 pm

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting adjourned at 8:26 pm.

Respectfully submitted,

Kate Jones  
Recording Secretary