Regular Meeting
Wednesday, September 18, 2019 (7 PM)
Meeting Minutes

Present – Tom Toscani (Chair), Ted Baby, Paul Banks, Margy DePiano, Cathy Stead, Joan Stillwell, Stacey Ballard, and Don Curley (Public Works Director)

1. Call to Order – The Chair called the meeting to order at 7 PM.

2. Action and Discussion Items
   a. Consideration of Installation of a Little Free Library for Hilltop Park – Lisa Swartz spoke to the Board about installing a Little Free Library at the park. The Board discussed it. The Chair opened the floor for public comment but no one from the public was in attendance. It was agreed by unanimous consent that the unit should be installed near the pavilion and that the Public Works Department should coordinate the installation with Lisa Swartz.
   b. Review of Johnson Park Issues – Cathy Stead expressed a concern that vehicles park illegally (in the no parking zone) of Central Avenue because the drivers are unaware that ample parking is available on Bridge Ave. She suggested placing signs on Central Avenue that indicate that parking is available on Bridge Avenue. The Board discussed it. The Chair opened the floor for public comment but no one from the public was in attendance. The Board agreed by unanimous consent to install the signs on Central Avenue.

3. Regular Township Business
   a. Consideration of Meeting Minutes from August 20, 2019 Meeting – The Board approved the minutes by unanimous consent.

4. Other Business
   • The Board discussed the need and the strategies for expanding the coverage of the volunteers at the various events thru the year.
   • The Board discussed the funding associated with the Christmas craft show. It was noted that none of the funding for the 2019 event has been received. It was agreed by unanimous consent that the Staff should send a letter to the proprietor of the craft show and inform him that if the deposits for the 2019 show are not received by October 1 and if the schedule of payments (as
specified in the draft agreement) is not maintained then the Township will not allow the proprietor to proceed with the show in 2019.

5. Public Comment – No public were in attendance.
6. Adjournment – The meeting adjourned by unanimous consent at around 750 PM.

Respectfully Submitted,

[Signature]

Don Curley

Approved by the PRB on 11/19/19

[Signature]

(Chair)