

Easttown Township

*Easttown Municipal Authority
566 Beaumont Road, Devon PA 19333
Telephone: 610 687 3000 / Fax: 610 687 9666*

*Douglas H. Burnett, Chair
W. Todd Pohlig, Vice Chair
A. John May, Treasurer
Kim A. Reynolds, Secretary
Martin J. Cappelletti
C. Richard Morsbach, Assistant Secretary
Kevin McCauley*

Regular Meeting Tuesday, January 14, 2020 (7 PM) Meeting Minutes

Present –Richard Morsbach, Marty Cappelletti, Kevin McCauley, Todd Pohlig (Vice Chair), Betsy Fadem (Supervisor), Brady Flaharty (Engineer), and Don Curley (Administrator).

The Vice Chair called the meeting to order at 7 pm.

1. Minutes – Richard Morsbach made a motion to approve the minutes of the December 2019 meeting. Marty Cappelletti seconded the motion. The EMA discussed the minutes. The Chair called the vote. The motion unanimously.
2. Reports
 - a. Flow Report - Brady Flaharty outlined key elements of the report. The EMA discussed it. Discussion focused on infiltration, inflow, and pipe repair projects.
 - b. Administrator's Report – Don Curley outlined key elements of his report. The EMA discussed the report.
 - c. Engineer's Report - Brady Flaharty outlined key elements of his report. The EMA discussed the report.
3. Business Items –
 - a. Appointment of Officers for 2020 – Todd Pohlig Made a motion to appoint Richard Morsbach as Assistant Secretary, Kim Reynolds as Secretary, Todd Pohlig as Vice Chair, and Doug Burnett as Chair. Kevin McCauley seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.

- b. Appointment of EMA Solicitor – Marty Cappelletti made a motion to appoint Buckley Brion McGuire & Morris LLP as the Solicitor. Richard Morsbach seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.
 - c. Appointment of EMA Engineer – Todd Pohlig made a motion to appoint ARRO Consulting, Inc. as the Engineer. Marty Cappelletti seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.
 - d. Sharp’s Woods Gravity and Force Main Replacement - Brady Flaharty outlined key elements of his *Bid Review Recommendation* letter (dated January 14, 2020). The EMA and the Engineer discussed the prospective award of the project. Kevin McCauley made a motion to authorize ARRO to prepare and issue a Notice of Intent to award the project to Almeida & Hudak Contractors, LLC, using the HDPE force main option at the price specified in the bid (\$1,110,025). Richard Morsbach seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.
 - e. Capacity Request for DP Fritztown Lumber – Don Curley outlined the key elements of his memo (attached to the application and dated 01/02/2020). The EMA discussed it. Kevin McCauley made a motion to approve the request subject to the condition that the approval becomes valid when the capacity becomes available. Richard Morsbach seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.
4. List of Bills – The Vice Chair indicated that AJ Jurich submitted Payment Application No. 2 (Argyle Road Project) after the Bill List was prepared. Brady Flaharty indicated that the application is ready for payment of \$80,414.68. The EMA and the Engineer discussed the project and the payment. Kevin McCauley made a motion to approve Payment Application No. 2 in the amount of \$80,414.68. Marty Cappelletti seconded the motion. The EMA discussed the motion. The Vice Chair called the vote. The motion passed unanimously.

Kevin McCauley made a motion to approve the LIST OF BILLS for January (dated January 14, 2020 (Revised 1/13/2020 and in the amount of \$1,100.02 for the Operating Fund and \$114,329.39 for the Capital Fund). Richard Morsbach seconded the motion. The EMA discussed the bills. The Chair called the vote. The motion passed unanimously.

- 5. Old Business – None.
- 6. Public Forum - No public were in attendance.
- 7. Adjournment – The meeting adjourned by unanimous consent at around 810 pm.

Respectfully Submitted:

Don Curley 01/15/2020

Don Curley

Approved by the EMA on 2-11-2020

K. Reynolds

KIM REYNOLDS

