

Easttown Township

BOARD OF SUPERVISORS

Regular Meeting Minutes

Monday, February 3, 2020

The Regular Meeting took place in the Township's meeting room at 566 Beaumont Road, Devon, PA. Supervisors present included Jim Oram (Chair), Marc Heppe (Vice Chair), Betsy Fadem, Beth D'Antonio, and Michael Wacey. Also attending were Dan Fox (Township Manager), Gene Briggs (Assistant Township Manager and Zoning Officer) Dave Obzud (Chief of Police), Don Curley (Director of Public Works), and Andrew Rau (Township Solicitor).

1. **Call to Order** – Chairman Oram called the meeting to order at 7 pm. Mr. Oram led the assembly in the Pledge of Allegiance and announced that the Board of Supervisors (the Board) met in executive session prior to the meeting to discuss matters of litigation and that it would meet again in executive session after the meeting to discuss matters of personnel.
2. **Recognition of Outgoing Volunteer** – Mr. Oram announced the Township's appreciation for John McCarty's five years of service to the Planning Commission. The Board thanked Mr. McCarty for his service and presented him with a certificate of appreciation. The assembly applauded Mr. McCarty.

3. Board Motions, Presentations, Action Items

A. RFP for Trash and Recycling Services

Mr. Curley outlined key elements of the existing agreement and of the proposed Request for Proposals. Mr. Heppe made a motion to issue the RFP. Mrs. Fadem seconded the motion. The Board and the Staff discussed the existing service and the scope of service as defined in the RFP. The Board identified a handful of minor edits and directed the staff to make those changes.

Mr. Oram asked for public comment.

- Louise Story (2060 Buttonwood Road) inquired about yard waste. The Board and the Staff answered her inquiry.
- Mark Ward (208 Dorset Road) inquired about what is allowed to be included or not included in the recycle stream. The Board and the Staff answered he inquiry.

Mr. Oram called the vote. The motion passed unanimously.

B. RFP for Road Repair Services –

Mr. Curley outlined key elements of the existing agreement and of the proposed Request for Proposals. Mr. Heppe made a motion to issue the RFP. Mrs. D’Antonio seconded the motion. The Board and the Staff discussed the existing service and the scope of service as defined in the RFP.

Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

4. Departmental Reports

A. Administration

Mr. Fox outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment.

- Michael DeFlavia (125 Bartholomew Road) inquired about the funding ratio of the police pension fund. The Staff and the Board answered his inquiry.
- Mark Ward (208 Dorset Road) inquired about the police pension fund. The Staff and the Board answered his inquiry.
- Louise Story (2060 Buttonwood Road) inquired about the police pension fund. The Staff and the Board answered his inquiry.

B. Public Works

Mr. Curley outlined the key elements of his report, including a provision for implementing a Staff Traffic Committee. The Board and the Staff discussed the report. Mr. Oram called for public comment.

- Mark Ward (208 Dorset Road) inquired about who is responsible for addressing the issue of runoff at Historic Waynesborough. The Staff and the Board discussed the issue.
- Louise Story (2060 Buttonwood Road) also inquired about who is responsible for addressing the issue of runoff at Historic Waynesborough. The Staff and the Board discussed the issue.

5. Regular Township Business

- A. Minutes from the January 21, 2020 Regular Meeting – Mrs. Fadem made a motion to approve the minutes. Mr. Heppe seconded the motion. The Board discussed the minutes, identified a minor edit, and directed the Staff (by unanimous consent) to make that minor change. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

- B. Payment of Bills: \$552,692.18; a Total Warrants (\$386,478.36) and Payroll (\$166,213.82), date ending February 3, 2020 – Mr. Oram asked for a motion. Mr. Heppe made a motion to approve the bills. Mr. Wacey seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

6. Other Business

Mr. Oram asked the Supervisors to provide to him three to four of their individual priorities or initiatives for 2020. He indicated that the Board would discuss these items at a future meeting.

Mr. Wacey identified a handful of items for consideration; including the establishment of an Environmental Advisory Committee, the prospective inclusion of a curbside composting component to the recycling program, a prospective shift from paper packets to online or digital packets, and the potential conflict between the dates of the PSATs conference and the Board meeting in May.

7. Announcements

Mr. Oram read the following announcements:

The Township seeks a volunteer to fill a vacancy on its Planning Commission. The deadline to apply is Friday, February 14. For more details, please visit www.easttown.org.

The following public meetings will take place at the Township Building unless otherwise stated:

- *Planning Commission meeting on Tuesday, February 04, 7 pm (6:30 pm Workshop)*
- *Policy Committee meeting on Monday, February 10, 5:30 pm*
- *Citizens Advisory Committee meeting on Monday, February 10, 6:15 pm*
- *Municipal Authority meeting on Tuesday, February 11, 7 pm*
- *Historical Commission meeting on Wednesday, February 12, 7 pm*

Next Board of Supervisors meeting on Tuesday, February 18 at 7 pm

8. Public Comment

Mr. Oram asked for public comment. Public comment was provided as follows:

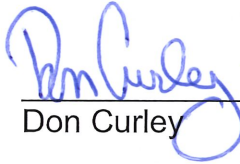
- Michael DeFlavia (125 Bartholomew Road) inquired about the process and timing of hiring Glacken Thomas. The Staff and the Board answered the inquiry by generally defining the process of hiring for professional services and the distinction between hiring for professional services and contract services.

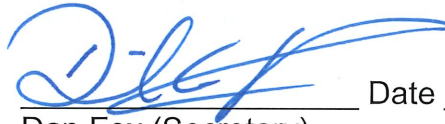
9. Adjournment

The meeting adjourned by unanimous consent at around 840 PM.

Respectfully Submitted,

Approved (as Amended herein) by the Board
on February 18, 2020

 2/19/20
Don Curley

 Date 2/19/20
Dan Fox (Secretary)