Regular Meeting
Tuesday, February 11, 2020 (7 PM)
Meeting Minutes

Present – Doug Burnett (Chair), Richard Morsbach (Assistant Secretary), Marty Cappelletti, Kevin McCauley, Todd Pohlig (Vice Chair), Kim Reynolds (Secretary), Beth D’Antonio (Supervisor), Brady Flaharty (Engineer), and Kristin Camp (Solicitor), Don Curley (Administrator).

The Chair called the meeting to order at 7:15 pm. He announced that the EMA was in executive session immediately prior to tonight’s meeting and that the EMA discussed matters of litigation.

1. Minutes – The Chair called for a motion to approve the minutes of the EMA meeting on January 14, 2020. Todd Pohlig made a motion to approve the minutes of the January 2020 meeting. Marty Cappelletti seconded the motion. The EMA discussed the minutes. The Chair called the vote. The motion passed unanimously.

2. Reports

   a. Flow Report - Brady Flaharty outlined key elements of the report. The EMA discussed it. Discussion focused on infiltration, inflow, and pipe repair projects.
   b. Administrator’s Report – Don Curley outlined key elements of his report. The EMA discussed the report.
   c. Engineer’s Report - Brady Flaharty outlined key elements of his report. The EMA discussed the report.

3. Business Items –
a. Sanitary Sewer Maintenance, Repair, and Emergency Service Contract – Don Curley outlined key elements of and key reason for the prospective agreement. Kim Reynolds made a motion to approve the agreement. Richard Morsbach seconded the motion. The EMA discussed the motion. The Chair called the vote. The motion passed unanimously.

b. Sharp’s Wood Pipe Replacement Project – Kevin McCauley made a motion to approve the agreement and to direct ARRO to issue NOTICE TO PROCEED. Doug Burnett seconded the motion. The EMA discussed the motion. The Chair called the vote. The motion passed unanimously.

c. CACP – Todd Pohlig made a motion to sign the Consent Assessment of Civil Penalty (CACP) regarding the forcemain breaks in December 2018 and April 2019. Marty Cappelletti seconded the motion. The EMA discussed the motion. The Chair called the vote. The motion passed unanimously.

d. Capital Projects for 2020 – Don Curley outlined the key elements of his memo (dated 02/05/2020). The EMA discussed the capital needs and capital revenue of the system. Todd Pohlig made a motion to authorize the Staff to proceed with the projects defined as I&I (Ongoing and Annual), Valve at Garage, and I Beam at Saybrook PS (not to exceed the amounts specified in the memo); to direct ARRO to review the prospective shift from landline communications with the pumping stations to cellular communications with the pumping stations and to report back to the EMA; and to direct ARRO to develop a scope of work for a prospective five-year or ten-year capital plan. Richard Morsbach seconded the motion. The EMA discussed the motion. The Chair called the vote. The motion passed unanimously.

4. List of Bills – Kevin McCauley made a motion to approve the LIST OF BILLS for February (dated February 11, 2020); in the amount of $5,652.66 for the Operating Fund and $25,288 for the Capital Fund. Mr. McCauley asked that the minutes reflect that the EMA should continue the development of the plan to minimize the likelihood of a future forcemain issue and to minimize the likelihood that an issue could go undetected. Kim Reynolds seconded the motion. The EMA discussed the bills. The Chair called the vote. The motion passed unanimously.

5. Old Business – None.

6. Public Forum - No one from the public commented.

7. Adjournment – The meeting adjourned by unanimous consent at around 810 pm.

Respectfully Submitted:

Don Curley

Approved by the EMA on 3/10/2020.