

**EASTTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES OF FEBRUARY 18, 2020**

The February 18, 2020 Regular Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:00 pm. Supervisors present included: James Oram, Chair; Betsy Fadem; Michael Wacey; and Beth D’Antonio. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, CZO, Assistant Township Manager and Director of Planning and Zoning; Dave Obzud, Police Chief; Don Curley, AICP, PE, Director of Public Works; William DeFeo, Finance Director; Kate Jones, Administrative Coordinator; Andrew D.H. Rau, Esq., Township Solicitor, and Michael Gill, Esq., Alternate Municipal Authority Solicitor.

CALL TO ORDER

Chairperson Oram called the meeting to order at 7:00 pm, which was followed by the pledge of allegiance. He announced that the Board met in executive session prior to the meeting to discuss legal matters and will meet again after the meeting to discuss personnel matters. He also noted that tonight’s regular Board of Supervisors meeting is being recorded.

BOARD MOTIONS AND RESOLUTIONS

Presentation of Easttown Citizens Advisory Committee Project Charter for Fire/EMS Financial Simulation

Hal Ward, member of the Easttown Citizens Advisory Committee (ECAC), introduced the Board to this item. In 2019, ECAC adopted a charter model to propose and define its projects to the Board. This is the first project charter that ECAC has brought before the Board, and it outlines ECAC’s proposed exercise of creating a financial simulation of township Fire and EMS services. Mr. Ward presented the proposed charter to the Board. Before discussion, Mr. Oram asked the Board for a motion. Mrs. D’Antonio made a motion to adopt the Easttown Citizens Advisory Committee Project Charter for Fire/EMS Financial Simulation. Mrs. Fadem seconded the motion. Mr. Oram opened the floor to the Board. Mrs. D’Antonio sought clarification regarding the level of fire/EMS service of the proposal and the phases of the project. Mr. Oram then opened the floor to the public. Tom Torresson, President of the Berwyn Fire Company, commented on the details of the proposal and Mrs. Fadem responded. After discussion, Mr. Oram called for a vote and the motion passed three to one with Mrs. D’Antonio voting against.

Consideration of Adoption of Ordinance 443-20 Establishing a Speed Limit on Exeter Road

Chief Obzud updated the Board on this item, which was first before the Board on January 06, 2020. At that meeting, the Board authorized the advertisement of the draft ordinance and, after being properly advertised, it is now before the Board for consideration of adoption. Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to adopt Ordinance 443-20 Establishing a Speed Limit

on Exeter Road. Mrs. D'Antonio seconded the motion. Mr. Oram opened the floor the Board and there were no questions. He then opened the floor to the public and Mark Ward, of 208 Dorset Road, commented on the impact of the new regulation. Mr. Oram called for a vote and the motion passed unanimously.

Consideration of DEP Settlement

Mr. Curley introduced the Board to this item. At its regular meeting on February 11, 2020 the Easttown Municipal Authority executed the Consent Assessment of Civil Penalty for the discharge associated with forcemain breaks in December 2018 and April 2019. It is now before the Board for consideration of execution. Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to execute the Consent Assessment of Civil Penalty. Mrs. D'Antonio seconded the motion. Mr. Oram opened the floor the Board and Mr. Wacey asked Mr. Curley to provide an overview of the forcemain breaks and to explain what steps have been or will be implemented due to these incidents. After discussion, Mr. Oram opened the floor to the public and there were no comments. Mr. Oram called for a vote and the motion passed unanimously.

Review of RFP for Snowplowing and Deicing Services

Mr. Curley introduced the Board to this item. The Township currently engages a contractor to provide service for snowplowing and salting. The existing agreement was initiated in October of 2016 and expires in July of 2020. Continuation of the service requires bidding. Staff will seek approval from the Board to issue the Request for Proposals (RFPs) for bidding in 2020 and the item is before the Board tonight for preliminary discussion of existing agreement and service, the proposed agreement and service, and expectations regarding the RFP. After the Board discussed the item, Mr. Oram opened the floor to the public. Louise Story, of 2060 Buttonwood Road, noted the quality of the Township's current contractor. Michael Baskin, EMS Captain of the Berwyn Fire Company, made comments regarding coordination between the Township/plow services and emergency services during snow storms. The RFP will be presented to the Board at an upcoming meeting.

Review of RFP for Street Paving

Mr. Curley introduced the Board to this item. Each year, the Township uses around \$200,000 of its Liquid Fuels Fund allocation to pave roads. Staff will seek approval from the Board to the Request for Proposals (RFPs) for bidding for street paving services in 2020 and the item is before the Board tonight for preliminary discussion of existing agreement and service, the proposed agreement and service, and expectations regarding the RFP. Mrs. Fadem recommended that Mr. Curley share his system with the two newly elected Supervisors for how he chooses which roads should be paved. After the Board discussed the item, Mr. Oram opened the floor to the public and there were no comments. The RFP will be presented to the Board at an upcoming meeting.

Consideration of Amendment to Policy 111: Appointments to Authorities, Boards, Commissions, Committees, and Task Forces

Mrs. Fadem updated the Board on this item. Policy 111 was first reviewed and approved by the Board at its public meeting on May 15, 2017 and reviewed and revised at its public meeting on October 01, 2018. After a recommendation from a Board member at the public meeting on January 18, 2020, the policy was reviewed and revised by the Policy Committee for consideration at this meeting. Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to amend Policy 111: Appointments to Authorities, Boards, Commissions, Committees, and Task Forces. Mrs. D'Antonio seconded the motion. Mr. Oram opened the floor the Board and Mrs. D'Antonio sought clarification regarding draft terminology. She then began a conversation regarding term limits of volunteers, the process of how they are reappointed at the end of their terms, and the overall makeup of the Township's groups. After discussion, Mr. Oram opened the floor to the public. Louise Story, of 2060 Buttonwood Road, and Margaret Dalesandro, of 610 Clovelly Lane, made comments regarding representation on the Township's groups. The item was tabled for further review.

Consideration of Policy 160: Township Building Conference Room Use

Mrs. Fadem updated the Board on this item. Policy 160 was first reviewed and approved by the Board at its public meeting on January 21, 2020. Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to adopt Policy 160: Township Building Conference Room Use. Mr. Oram opened the floor the Board. After discussion, he opened the floor to the public and there were no comments. Mr. Oram called for a vote and the motion passed unanimously with one minor edit.

DEPARTMENTAL REPORTS

After Mr. DeFeo introduced the Finance Report, dated February 18, 2020, Mr. Oram opened the floor to the Board. Mrs. Fadem asked Mr. DeFeo if the 2020 property tax bill would display itemized millage and he responded yes. After discussion, Mr. Oram opened the floor to the public and there were no comments.

After Mr. Briggs introduced the Planning and Zoning Report, dated February 12, 2020, Mr. Oram opened the floor to the Board. After discussion, Mr. Oram opened the floor to the public. After discussion regarding a code amendment to extend term lengths of Citizens Advisory Committee members, Mr. Oram opened the floor to the public and there were no comments.

After Chief Obzud outlined the Police Report, dated February 2020, Mr. Oram opened the floor to the Board. After discussion, Mr. Oram opened the floor to the public and there were no comments.

REGULAR TOWNSHIP BUSINESS

Minutes

Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to approve the Board of Supervisors meeting minutes of February 03, 2020. Mrs. D'Antonio seconded the motion. Mr. Oram opened the floor to the Board. After Mrs. Fadem made one minor edit, Mr. Oram opened the floor to the public and Mark Ward, of 208 Dorset Road, commented on the process for public input in approving draft minutes. Mr. Oram then called for a vote and the motion passed unanimously, with Mrs. Fadem's correction.

Authorize Payment of Bills, Date Ending February 18, 2020

Before discussion, Mr. Oram asked the Board for a motion. Mrs. Fadem made a motion to authorize payment of the bills totaling \$422,790.63; date ending February 18, 2020. Mr. Wacey seconded the motion. Mr. Oram opened the floor to the Board and it questioned the staff on miscellaneous aspects of the bills. Mr. Oram then opened the floor to the public and there were no questions. He then called for a vote and the motion passed unanimously.

BOARD OF SUPERVISOR REPORTS

Parks and Recreation Board: Mrs. D'Antonio stated that the Park and Recreation Board met on January 22 and discussed proposed exercise stations and additional receptacles for Hilltop Park and ways to promote park pavilion rentals.

Planning Commission: Mrs. Fadem stated that the Planning Commission met on February 04 and discussed a subdivision application for 422 Waterloo Road, three zoning hearing applications, and the Act 537 Special Study.

Policy Committee: Mrs. Fadem stated that the Policy Committee met on February 10 and reviewed the two policies on the agenda at this meeting. They will meet next to discuss policies regarding conflicts of interest, recording of meeting minutes, and volunteer appointments.

Easttown Citizens Advisory Committee: Mrs. Fadem stated that the Citizens Advisory Committee met on February 10 and discussed the fire/EMS financial model that was presented tonight and will next meet to review its proposed charter to examine Township Building space needs.

Fire/EMS: Mrs. Fadem stated that the ESP Task Force met on February 12 to recap the work done in 2019 and plan for 2020. The Task Force will next meet in March and has invited the Berwyn and Paoli Fire Companies to attend.

Historical Commission: Mr. Oram stated that the Historical Commission met on February 12 and discussed its 2020 projects and updating its historical property designation.

Municipal Authority: Mrs. D'Antonio stated that the Municipal Authority met on February 11 and discussed Consent Assessment of Civil Penalty for the discharge associated with forcemain breaks in December 2018 and April 2019 and steps to take to upgrade pump stations.

Police Department: Mr. Wacey stated that he and Mr. Oram met with Chief Obzud to discuss fingerprinting technology upgrades, recent funding from the Recovery Centers of America, and new departmental jackets.

OLD BUSINESS

Mr. Oram announced the Supervisor projects for the year 2020.

ANNOUNCEMENTS

Easttown Township is taking applications for counselors for its 2020 Summer Day Camp until Friday, March 06. For more information on the application process, please visit www.easttown.org.

Easttown and Tredyffrin Townships are holding an E-Force electronics recycling event on Saturday, April 04 from 9 am to noon at Wilson Farm Park in Tredyffrin Township. For more information, including what items are accepted, please visit www.easttown.org.

The Delaware Valley Regional Planning Commission is holding a Workshop on Tuesday, March 03 from 5 to 7 pm at Hilltop House regarding its Devon Station Multimodal Access Study. For more information regarding this Study, please visit www.easttown.org.

The following public meetings will take place at the Township Building unless otherwise stated:

- Parks and Recreation Board meeting on Wednesday, February 19, 7 pm
- Special Planning Commission regarding Devon Center Zoning Amendments on Monday, February 24, 7:30 pm (6:30 pm Workshop) at Beaumont Elementary School
- Zoning Hearing Board meeting on Wednesday, February 26, 6 pm at Beaumont Elementary School
- Next Board of Supervisors meeting on Monday, March 02 at 7 pm

PUBLIC FORUM

Alessandra Nicolas, of 320 Berkley Road, commented on the Township's role in the School District's potential plan to build a new elementary school next to the Easttown Library in Berwyn.

Mark Ward, of 208 Dorset Road, and Louise Story, of 2060 Buttonwood Road, both made comments regarding stormwater management at the Historic Waynesborough site.

ADJOURNMENT

The meeting adjourned at 8:52 pm.

Respectfully submitted,

Kate Jones
Assistant Township Secretary