



## BOARD OF SUPERVISORS

### Regular Meeting Minutes

February 22, 2022

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (ZOOM). Supervisors present included Beth D'Antonio (Chair), Michael Wacey (Vice Chair), Alex Bosco, Erik Unger and Betsy Fadem. Also in attendance were Eugene Briggs (Township Manager), Don Curley (Assistant Township Manager and Director of Public Works), David Fiorenza (Finance Director), Chief David Obzud, (Easttown Police Department), and Andy Rau (Township Solicitor).

1. **Call to Order** – Chair Beth D'Antonio called the meeting to order at 7:00 PM and reviewed meeting protocol. Mrs. D'Antonio announced that the Board met in Executive Session on February 16, 2022 to discuss legal and personnel issues.
2. **Pledge of Allegiance** – Mrs. D'Antonio led the Pledge of Allegiance.
3. **Consent Agenda** – Mrs. D'Antonio made a motion to approve Agenda Items 3A, (the February 07, 2022 Meeting Minutes) and 3B, (the payment of the bills.) Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.
4. **Board Motions, Presentations and Resolutions**

**A. Public Hearing on Conditional Use 111 for 119 Lancaster Avenue** – Mr. Rau recused himself and Bridget Meyer, of Siana Law, filling in for Michael Crotty, Township Conflict Solicitor, opened the Public Hearing with the intent to continue the hearing to March 21, 2022. A Court reporter was in attendance. Township Manager Briggs noted that Mr. Crotty's office was waiting for additional information from the Applicant; thus the reason for the continuance. Continuing the hearing also negates the need to re-advertise it. The Board discussed this application and the need for an extension of time. Mrs. D'Antonio made a motion that the Board continue the public hearing to the regularly scheduled Board meeting on March 21, 2022. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. Cheryl Harper, 214 Pheasant Hill Drive, commented on the project. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**B. Consideration of Heckendorn Shiles Architects Proposal for Phase C of the Township Building Space Evaluation** – Matt Heckendorn and Ariel Ricciuti of HSA were in attendance and reviewed the process to date and the parameters for a potential Phase C. Following the HSA review and update, the Board discussed the project. Mrs. D'Antonio made a motion that the Board authorize Heckendorn Shiles Architects to proceed in accordance with its Phase C proposal. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. Cheryl Harper commented on the historic designation of the Carriage House and the Hilltop House. Michael DeFlavia, 125 Bartholomew Road, commented on the location of the Police Department and their space needs. Margaret Dalesandro,

610 Clovelly Lane, commented on other Township locations. Mrs. D'Antonio called for the vote. The motion carried 5-0.

- C. Consideration of Devon Horse Show Agreement** – Mr. Rau summarized the Devon Horse Show Agreement which resolves issues concerning the future use of a grandstand structure on the grounds of the Horse Show. It also establishes stormwater management obligations. If both parties approve this agreement, the two pending appeals of ZHB 616 and ZHB 617 would be withdrawn. Mrs. D'Antonio made a motion that the Board of Supervisors approve the Agreement with the Devon Horse Show and Country Fair Foundation setting forth the terms and conditions of future use of an "East 4 Grandstand" structure and related stormwater management obligations. The motion was seconded by Mr. Bosco. The Board discussed the Agreement and asked questions of Mr. Rau. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 4-1 with Supervisor Wacey voting nay.
- D. Consideration of Historical Commission Member Resignation** – Mr. Bill Friedrich tendered his resignation from the Historical Commission (HC) in February. Solicitor Rau noted that it is good administrative practice to formally accept a resignation. Mr. Briggs outlined the process for posting the vacancy notice on the website and accepting letters of interest. Mrs. D'Antonio made a motion that the Board accept the resignation of Mr. Friedrich from the Historical Commission and authorize the Staff to proceed with the proposed appointment schedule. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- E. Consideration of Resolution 2022-10 for Sale of Surplus Public Works Truck** – Mr. Curley explained that the Township purchased a new vehicle to replace an old vehicle (a 2008 Ford F-550 Super Duty truck) which is now of no real value to the Township. Typically the Township disposes of this type of property via Municibid. This process requires express permission from the Board of Supervisors via Resolution. Mrs. D'Antonio made a motion that the Board adopt Resolution 2022-10 authorizing the sale of the surplus Public Works truck. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- F. Consideration of Board of Supervisors Policy 115 (formerly 116) Public Comment Guidelines for Township Authorized Groups** – Mrs. Fadem outlined the updates to the Policy indicating that the Policy before the Board reflects comments from the Township Authorized Groups. Mrs. Fadem made a motion that the Board approve the second reading of Policy 115 (formerly 116) Public Comment Guidelines for Township Authorized Groups. Mr. Wacey seconded the motion. The Board discussed the Policy. Mrs. D'Antonio questioned enforcement of the policy. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 3-2 with Mr. Unger and Mrs. D'Antonio voting nay.

## 5. Departmental Reports

- A. Finance – Mr. Fiorenza presented his report and answered questions from the Board. The Board welcomed Mr. Fiorenza.
- B. Planning and Zoning – Mr. Curley presented the report and answered questions from the Board.
- C. Police – The Chief presented his report highlighting that Traffic Officer Boyd, along with a 5-year old resident, made a seatbelt safety video which is being shown as part of the Chester County Safety Project.

**6. Regular Township Business** – There was no regular business

**7. Board of Supervisors Liaison and Work Group Reports**

- A. Easttown Municipal Authority (EMA) – Mr. Bosco reported that the EMA met on February 8<sup>th</sup> and discussed the Berwyn Pump Station and noted that the flow report was the lowest in a year. The next meeting is March 8<sup>th</sup> at 7 PM.
- B. Historical Commission (HC) – Mrs. D’Antonio reported that the HC met on February 9<sup>th</sup>. With Mr. Friedrich’s departure, Anna Sicalides was elected the new Chair. The majority of the meeting was spent reviewing the CLG presentation that is on tonight’s agenda.
- C. Planning Commission (PC) – Mr. Unger commented on a particular Zoning Hearing Board Application. The Board discussed the role of the PC with regard to ZHB applications. Paul Salvaggio, PC member, commented on this application. Michael DeFlavia also commented on this application.
- D. Environmental Advisory Council (EAC) – Mr. Wacey reported that the EAC, at their January 24<sup>th</sup> meeting, discussed a variety of topics including the single use plastic ordinance, the Water Quality Workshop, the Darby Creek Cleanup, securing grants, the spring native plant workshop, a composting swap and their 2022 goals. The next meeting is February 24<sup>th</sup>.
- E. Police Department (PD) – Mr. Wacey reported that at their recent meeting, the primary discussion topic was the new PD vehicles.
- F. Parks and Recreation Board (PRB) – Mrs. D’Antonio reported on the Feb. 15<sup>th</sup> meeting where the PRB discussed the Open Space Plan, the Egg Hunt, the 4<sup>th</sup> of July festivities, a summer concert series and the holiday tree lighting. Next meeting is March 15<sup>th</sup>.
- G. Library Board of Trustees – Mrs. Fadem reported that the Library’s search for a new Director is completed and the new Director will start on March 21<sup>st</sup>.
- H. Fire/Emergency Medical Services Task Force – Mrs. Fadem reported that the Task Force met on February 16<sup>th</sup>. They discussed the RACP grant (no update) and their goals for 2022.

## 8. Other Business

- A. Letter of Support for the Philadelphia Society for the Preservation of Landmarks' Pennsylvania Historic Museum Commission Grant – Ms. Kayla Anthony, Executive Director of the Philadelphia Society for the Preservation of Landmarks was in attendance to answer questions from the Board. Michelle Bradley, of the Friends of Historic Waynesborough, was also in attendance. Mrs. D'Antonio made a motion that the Board authorize the Manager to write a letter of Support for the Philadelphia Society for the Preservation of Landmarks' Pennsylvania Historic Museum Commission Grant to assist with the costs of repair of the roof at Historic Waynesborough. Mrs. Fadem seconded the motion. The Board discussed the grant. Mrs. D'Antonio called for public comment. Cheryl Harper commented on fundraising. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- B. Single Use Plastic Bag Ordinance and Chester County Solid Waste Authority Grant – Cara Rash, Chair of the Environmental Advisory Council, presented this agenda item. The Board discussed the implementation of the Ordinance, the Grant for \$5,000, which requires a 25% Township match, and the details of the plastic bag survey. The consensus of the Board was to get more data from the residents, learn more about enforcement of the ordinance if it goes into effect and the associated costs of putting this ordinance into place. Mrs. D'Antonio called for public comment. Cheryl Harper commented on the program.
- C. Certified Local Government Presentation – Anna Sicalides, Historical Commission Chair and Cheryl Harper, HC Vice Chair, gave a detailed presentation of the HC's proposed zoning amendments in order to become a Certified Local Government (CLB). A CLG Program provides benefits including a dedicated grant program, specialized technical assistance and participation in the National Register of Historic Places nomination process. Consistent with CLG guidelines, the HC's request is to include the following two additions to the Code Amendments: 1) have the HC review new construction design in the Berwyn Village Transition, Village Business and Village Residential and; 2) Adopt the criteria for historic preservation designation. The Board agreed that leaving the HC's ordinance changes in the Omnibus Code Amendments would be the most streamlined way to get these changes made. The Board also suggested that Tom Comitta, the Township's Planner, review the HC's proposed ordinances changes. Mrs. D'Antonio called for public comment. Michael DeFlavia commented on the CLG. This will be discussed again at the March 30<sup>th</sup> Omnibus Code Amendment Special Meeting.
- D. Scope of Work for 2022 Municipal Separate Storm Sewer System (MS4) Project – Mr. Curley summarized this project and answered questions from the Board. The Board had no objections to proceeding with the implementation of this MS4 project. Mr. Curley will direct ARRO to prepare the Professional Services Agreement.
- E. Mr. Wacey inquired about the setting of the BOS meeting agenda. Mrs. D'Antonio discussed determining the priority of what gets on the agenda and what gets held over to the next meeting. She noted that whenever possible requested items that did not make one agenda, would be placed on a subsequent one.

## 8. Announcements

Mrs. D'Antonio read the following announcements:

The following meetings are scheduled and will be held in the Township meeting room with an option to attend the meeting virtually. Please visit the Township website at

[www.easttown.org](http://www.easttown.org) to find information on how to view and participate in each of the meetings and for up to date information on all Township activities.

- Easttown Library Board of Trustees, February 23<sup>rd</sup> at 7:00 PM at the Easttown Library
- Environmental Advisory Council, February 24<sup>th</sup> at 7:00 PM
- Planning Commission, March 1<sup>st</sup> at 7:00 PM (the Workshop meeting is canceled)
- Board of Supervisors Meeting, March 7<sup>th</sup> at 7:00 PM

Also please note that the Township is creating a Stormwater Management Advisory Committee and seeks five (5) residents to serve on this new advisory group to the Board of Supervisors. The deadline to apply is Friday, March 4<sup>th</sup>. Please visit the Township website at [www.easttown.org](http://www.easttown.org) for more details on the Committee and how to apply.

**9. Public Comment** – Mrs. D’Antonio called for public comment. Jim Claffey, of the Neighborhood Watch Committee, commented on the importance of the Township newsletter as it provides a vehicle for his Committee to communicate information.

#### **10. Adjournment**

The meeting adjourned by unanimous consent at approximately 10:40 PM.

Respectfully submitted,

*/s/ Sharon Norris*

Sharon Norris  
Administrative Assistant to the Township Manager