

Easttown Township

BOARD OF SUPERVISORS Regular Meeting Minutes Monday, March 2, 2020

The Regular Meeting took place in the Township's meeting room at 566 Beaumont Road, Devon, PA. Supervisors present included Jim Oram (Chair), Marc Heppe (Vice Chair), Betsy Fadem, Beth D'Antonio, and Michael Wacey. Also attending were Dan Fox (Township Manager), Gene Briggs (Assistant Township Manager and Zoning Officer) Dave Obzud (Chief of Police), Don Curley (Director of Public Works), Andrew Rau (Township Solicitor), and Bryan Kulakowski (Township Engineer).

1. **Call to Order** – Chairman Oram called the meeting to order at 7 pm. Mr. Oram led the assembly in the Pledge of Allegiance and announced that the Board of Supervisors (the Board) met in executive session on Wednesday 02/26/2020, Friday 02/28/2020, and prior to the meeting on 03/02/2020 and that it intends to meet in executive session after the meeting on 03/02/2020. Mr. Oram indicated that the executive sessions involved and will involve discussion of personnel matters and legal matters.

2. **Board Motions, Presentations, Action Items**

A. **Escrow Release No. 1 for SD 517-30, 50 and 55 Price Avenue (Berwyn Village II) Subdivision** – Mr. Oram asked for a motion. Mr. Heppe made a motion to approve the above-mentioned release of escrow funds. Mrs. Fadem seconded the motion. Mr. Briggs outlined the general nature of the process of releasing escrow funds. Mr. Kulakowski outlined the key elements of this specific request. The Board questioned Mr. Kulakowski about the escrow release and discussed it among themselves and the Staff. The Chair called for public comment. Public comment was provide as follows:

- Mark Ward (208 Dorsett Road) inquired about the process of releasing the remaining escrow funds. The Board and the Staff described the process.
- Margaret Dalesandro (610 Clovelly Lane) expressed concern regarding the risk of future failure of the facilities that are part of the escrow. Bryan Kulakowski described the process of review and inspection (of the facilities) that occurs before the Township accepts possession.

The Chair called for the vote. The motion passed unanimously.

B. Fire Company Quarterly Reports

The Chair asked that a representative of the Berwyn Fire Company present its report. Eamon Brazunas (Fire Chief) introduced himself, Justin Brundage (Deputy Fire Chief), Michael Baskin (EMS Captain), and Tom Torresson (President). Chief Brazunas reviewed the key elements of the *Berwyn Fire Company 2019 Annual Report*. President Torresson outlined the financial elements in the report. The Board and the representatives of the Berwyn Fire Company discussed the report. Discussion items included call volumes, staffing levels, finances, concern regarding false alarms, preparation for prospective cases of Corona virus, fire prevention, and billing practices. The Chair asked for public comment. Louse Story (2060 Buttonwood Road) commented about false alarms and about the prospective contribution of funds by entities that generate false alarms. Board members thanked the Fire Company for its service.

The Chair asked that a representative of the Paoli Fire Company present its report. Mr. H. "Digger" Holt introduced himself and reviewed the key elements of the *2019 Yearly Report*. The Board and the representatives of the Paoli Fire Company discussed the report. Discussion items included call volumes, staffing levels, finances, concern regarding false alarms, Advanced Life Support (ALS), and billing practices. The Chair asked for public comment. No one from the public commented. Board members thanked the Fire Company for its service.

C. RFP for Snow and Ice Removal Services

The Chair asked for a motion. Mrs. Fadern made a motion to issue the Request for Proposals (RFP) for snow and ice removal services. Mr. Heppe seconded the motion. Mr. Curley outlined key elements of the existing agreement and of the proposed RFP. The Board and the Staff discussed the existing service and the scope of service as defined in the RFP. Discussion items included the retainer, the performance bond, and the standard of service. The Chair called for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.

3. Departmental Reports

A. Administration

Mr. Fox outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

B. Public Works

Mr. Curley outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. Mark Ward (208 Dorset Road) commented about the PECO work being done on Dorsett Road. The Staff and the Board discussed the issue.

4. Regular Township Business

- A. **Minutes from the February 18, 2020 Regular Meeting** – Mr. Oram asked for a motion. Mrs. Fadern made a motion to approve the minutes. Mr. Heppe seconded the motion. The Chair asked the Board if it had comments or prospective edits for the minutes. None was provided. Mr. Oram called the vote. The motion passed unanimously.
- B. **Payment of Bills: \$426,056.68; a Total Warrants (\$267,912.57) and Payroll (\$158,144.11), date ending March 2, 2020** – Mr. Oram asked for a motion. Mrs. Fadern made a motion to approve the bills. Mrs. D'Antonio seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

5. Other Business

The Board discussed other business. Discussion included the prospective Township role in or awareness of the census, the ongoing consideration of creating an Environmental Advisory Committee, and the meritorious contribution of the Police Department for the recent movie filming in Easttown Township.

6. Announcements

Mr. Oram read the announcements that are identified on the agenda (attached to the minutes). It was noted that the Policy Committee meeting, originally identified as scheduled for Thursday 03/12/2020 at 530 PM, is rescheduled for Thursday 03/23/2020 at 630 PM.

7. Public Comment

Mr. Oram asked for public comment. Public comment was provided as follows:

- Michael DeFlavia (125 Bartholomew Road) inquired about the upcoming Planning Commission meeting and whether it is a Regular Meeting or a Special Meeting. The Staff answered the inquiry.
- Mark Ward (208 Dorsett Road) inquired about the role of the Solicitor and of the Consultants at the Planning Commission meetings.
- Joan Bergquist (217 Devon Boulevard) commented upon her perception that Solicitors and consultants are sometimes involved in a manner that is more advocate than advisor.
- Louise Story (2060 Buttonwood) commented that the position of authority that Solicitors and consultants have on Township matters is such that their point of view can influence a decision.
- Michael DeFlavia (125 Bartholomew Road) commented that proper advice that becomes improper advocacy is a concern.

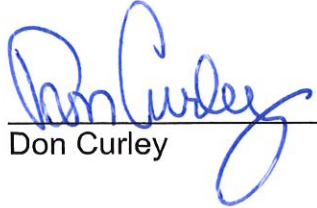
The Board and the Solicitor reviewed and discussed the roles of Solicitors and consultants in general and in particular (at the Planning Commission and at meetings of other Township boards and commissions).

8. Adjournment

The meeting adjourned by unanimous consent at around 9 PM.

Respectfully Submitted,

Approved (as amended herein) by the Board
on April 20, 2020



Don Curley

 Date 4/20/20

Dan Fox (Secretary)



EASTTOWN TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Agenda
Monday, March 02, 2020 | 7 pm

- 1. Call to Order**
- 2. Board Motions, Presentations and Resolutions**
 - A. Consideration of Approval of Escrow Release No. 1 for SD 517 – 30, 50, and 55 Price Avenue (Berwyn Village II) Subdivision
 - B. Fire Company Quarterly Reports
 - C. Consideration of Issuance of RFP for Snow and Ice Removal Services
- 3. Departmental Reports**
 - A. Administration
 - B. Public Works
- 4. Regular Township Business**
 - A. Consideration of the February 18, 2020 Regular Meeting Minutes
 - B. Authorize Payment of Bills: \$426,056.68; a total of Warrants (\$267,912.57) and Payroll (\$158,144.11), date ending March 02, 2020
- 5. Other Business**

6. Announcements

The Delaware Valley Regional Planning Commission is holding a Workshop on Tuesday, March 03 from 5 to 7 pm at Hilltop House regarding its Devon Station Multimodal Access Study. For more information regarding this Study, please visit www.easttown.org.

Chester County is hosting public forums for community input regarding its Fire and Emergency Medical Services Strategic Plan at the Chester County Public Safety Training Campus at 137 Modena Road in Coatesville on Wednesday, March 18 at 2 pm and 7 pm.

Darby Creek Valley Association is holding a free *Get to Know Your Watershed* workshop on Wednesday, March 18 from 6:30 pm to 8:30 pm at the Township Building. There is limited space so please find information regarding how to register in advance at www.easttown.org.

The following public meetings will take place at the Township Building unless otherwise stated:

- Planning Commission meeting on Tuesday, March 03, 7 pm
- Policy Committee meeting on Monday, March 09 has been cancelled. Beginning on March 23, Policy Committee will be held on the fourth Monday of the month at 6:30 pm. If there is a conflict due to a holiday, the meeting will be moved to following Tuesday.
- Citizens Advisory Committee meeting on Monday, March 09, 6:15 pm
- Municipal Authority meeting on Tuesday, March 10, 7 pm
- Historical Commission meeting on Wednesday, March 11, 7 pm
- Policy Committee meeting on Thursday, March 12, 5:30 pm
- The Board of Supervisors next meets on Monday, March 16 at 7 pm

7. Public Comment

8. Adjournment