



## BOARD OF SUPERVISORS

### Regular Meeting Minutes

March 07, 2022

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (ZOOM). Supervisors present included Beth D'Antonio (Chair), Michael Wacey (Vice Chair), Alex Bosco, Erik Unger and Betsy Fadem. Also in attendance were Eugene Briggs (Township Manager), Don Curley (Assistant Township Manager and Director of Public Works), David Fiorenza (Finance Director), Dave Obzud (Chief, Easttown Police Department), and Andy Rau (Township Solicitor).

1. **Call to Order** – Chairman D'Antonio called the meeting to order at 7:00 PM
2. **Pledge of Allegiance** – Mrs. D'Antonio led the Pledge of Allegiance and reviewed meeting protocol. Mrs. D'Antonio announced that the Board met in Executive Session on February 25, 2022 to discuss legal and personnel issues.

### 3. Consent Agenda

Mrs. D'Antonio called for any changes to the Consent Agenda items. Mrs. D'Antonio made a motion to approve the Consent Agenda items 3A (the February 22, 2022 Regular Meeting Minutes) and 4B, the payment of the bills. Mrs. Fadem seconded the motion. Mrs. Fadem asked about credit card detail and Mr. Briggs responded. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

### 5. Board Motions, Presentations, and Resolutions

#### A. Consideration of Professional Service Agreement for Stormwater

**Management Evaluation** – Mr. Curley summarized the agreement with ARRO Consulting, the Township's Engineer. The scope of the agreement includes an overview of concepts for prospective intervention sites, an opportunity for residents to provide input to the Township concerning stormwater related issues and identifying up to 3 additional intervention projects. The process also includes presentations at public meetings with an opportunity for residents to provide input. Mrs. D'Antonio made a motion that the Board of Supervisors proceed with the evaluation and authorize the Staff to execute the Professional Services Agreement. Mr. Bosco seconded the motion. The Board discussed the map and the agreement. Mrs. D'Antonio called for public comment. Avis Yuni, 231 Waterloo Road, commented on this project, ongoing water issues, and communicating to residents about the project. Mrs. D'Antonio called for the vote. The motion carried 5-0.

#### B. Consideration of Request for Change Orders and Supplemental Fee for Automated Red Light Enforcement Project

– Mr. Curley presented this

agenda item. Matt Kosuch, of McMahon Associates, the Township Traffic Engineer, was in attendance to discuss the details of the request. He summarized the three main factors that contributed to the overage of this project: PennDOT reviews and comments were held up due to differences within PennDOT on the design and specifications; COVID-19 pandemic delays led to the project being halted and restarted; and a major change in the PennDOT utility pole work policy. Mrs. D'Antonio made a motion that the Board approve the second Change Order and authorize the additional funds of approximately \$22,977 for professional service for this project. Mrs. Fadem seconded the motion. The Board discussed the project including the grant, the timeline and the cost of the total project. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**C. Consideration of Escrow Release Number 1 for 500 Waterloo Road**

**Subdivision** – Bryan Kulakowsky, Township Engineer, presented this agenda item. Mrs. D'Antonio made a motion that the Board of Supervisors approve Escrow Release No. 1 for SD 522 in the amount of \$51,115.66 and authorize the Chair to sign the Certificate of Completion and Authorization of Reduction and Release form; Authorize the Township Engineer to submit the approved release request to the Financial Institution (as defined by the Financial Security Agreement) and authorize future release requests for this project to be approved at the staff level. The motion was seconded by Mrs. Fadem. The Board discussed the Escrow Release and asked questions of Mr. Kulakowsky. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**D. Consideration to Appoint Karl Romberger to the Historical Commission with a Term Expiring December 31, 2024**

– Mr. Bosco made a motion to appoint Karl Romberger to the Historical Commission with a term expiring on December 31, 2024. Mrs. D'Antonio seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**E. Consideration to Appoint Mike Miles to the Library Board of Trustees with a Term Expiring December 31, 2024**

– Mrs. Fadem made a motion to appoint Mike Miles to the Library Board of Trustees with a term expiring on December 31, 2024. Mrs. D'Antonio seconded the motion. The Board briefly discussed the appointment. Mrs. D'Antonio called for public comment. Kathy Lewis, Library Board member, commented on the appointment. Mrs. D'Antonio called for the vote. The motion carried 4-1 with Vice Chair Wacey voting nay.

**F. Consideration to Designate Two Supervisors to Review Stormwater Management Advisory Committee Candidate Submissions and Recommend Candidates**

– Mr. Wacey made a motion that the Board of Supervisors designate Mrs. D'Antonio and Mr. Bosco to review all candidate submissions and identify the candidates they wish to recommend for Board of Supervisors appointment to the Stormwater Management Advisory Committee. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**G. First Reading of Revisions to Board of Supervisors Policy 110 – Township Authorized Groups and Board of Supervisors Liaisons**

– Mrs. Fadem gave a brief history of this Policy which goes hand in hand with Policy 116 also under consideration at tonight's meeting. Mrs. Fadem made a motion to adopt Policy 110, *Township Authorized Groups and Board of Supervisors Liaisons*, for a first reading. Mrs. D'Antonio seconded the motion. Mrs. D'Antonio called for public

comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

**H. First Reading of Board of Supervisors Policy 116 – Township Work Groups and Board of Supervisors Members** – Mrs. Fadem made a motion that the Board adopt as a first reading, Policy 116 – *Township Work Groups and Board of Supervisors Members*. Mr. Wacey seconded the motion. Mrs. D'Antonio called for public comment. Margaret Dalesandro, 610 Clovelly Lane, commented on the policy. Mrs. D'Antonio called for the vote. The motion carried 5-0.

## **6. Departmental Reports**

**A. Township Manager** – Mr. Briggs summarized highlights from his report which included an update on his meeting with State Senator Kearney, PennDOT and the T/E School District on the Newtown Road Crosswalk issue. The Board discussed this issue at length with the staff and Solicitor. The Board would like the Planning Commission, because of their familiarity with the Comprehensive Plan and the Parking Study, to review and weigh in on this topic. Before any action is authorized, it should be determined if the School District is a willing partner in this endeavor. This will be an agenda item when these two factors are ready for discussion.

**B. Public Works** – Mr. Curley presented his report and answered questions from the Board.

**7. Regular Township Business** – Since there was nothing pulled from the consent agenda, there was no regular Township business to discuss.

## **8. Other Business**

**A. 1993 Recreation, Open Space, and Environmental Resources Plan Update** – Tom Comitta, the Township's Planning Consultant, was in attendance to present his proposal to update this Plan that was originally prepared by TCA and adopted in May 1993. The update begins with a focus on the Recreation Plan component. His rough estimate for the process is 12-months and includes the creation of a task force, and holding task force meetings, public workshops and public meetings. The consensus of the Board is that they are in favor of Mr. Comitta's proposal and directed Mr. Briggs to work with Mr. Comitta to include more public meetings for the proposal. The Board will formally consider the updated proposal at a future meeting. Cara Rash, the Environmental Advisory Council liaison to the Parks and Recreation Board, commented on the PRB's involvement with this update.

**B. Township Newsletter Options** – Mrs. Norris presented this agenda item which recommended that the Township consider Franklin Maps to produce, publish and mail the Township newsletter. The BOS discussed providing an email version of the newsletter. The consensus of the Board was to have the Manager sign the agreement with Franklin Maps to produce three newsletters in 2022.

**C. Berwyn Force Main at the Tredyffrin Pumping Station** – Mr. Wacey led this discussion. The outstanding issue is that ownership of this pipe is unclear; however, Easttown has been covering the costs of repair. The Board discussed the particulars including ownership of the sewage running through the pipe, easements, and recovering costs. Mr. Rau suggested an Executive Session to discuss this matter further. This topic will come back before the Board at a future meeting.

## 9. Announcements

Mrs. D'Antonio read the following announcements: The following meetings are scheduled and will be held in the Township meeting room with an option to attend the meeting virtually. Please visit the Township website at [www.easttown.org](http://www.easttown.org) to find information on how to view and participate in each of the meetings and for up to date information on all Township activities.

- Municipal Authority, March 8<sup>th</sup> at 7:00 PM
- Historical Commission Meeting, March 9<sup>th</sup> at 7:00 PM
- Easttown Citizen's Advisory Committee, March 14<sup>th</sup> at 6:15 PM
- Parks and Recreation Board, March 15<sup>th</sup> at 7:00 PM
- Zoning Hearing Board, March 17<sup>th</sup> at 7:00 PM is canceled
- Board of Supervisors Meeting, March 21<sup>st</sup> at 7:00 PM

Please note that the Township is seeking a volunteer for a vacant position on its Historical Commission. The deadline to apply is Friday, March 11, 2022. Please visit the Township website for more details on this vacancy and how to apply.

- 10. Public Comment** – Margaret Dalesandro commented on car pickup lines at the local elementary schools. Chief Obzud will take another look at the car line situation specifically at Beaumont Elementary.

## 11. Adjournment

The meeting adjourned by unanimous consent at approximately 9:35 PM.

Respectfully submitted,

Sharon Norris  
Administrative Assistant to the Township Manager