

Easttown



Township

BOARD OF SUPERVISORS

Regular Meeting Minutes

March 21, 2022

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (ZOOM). Supervisors present included Beth D'Antonio (Chair), Michael Wacey (Vice Chair), Erik Unger and Betsy Fadem. Supervisor Alex Bosco arrived at approximately 8:15 PM. Also in attendance were Eugene Briggs (Township Manager), Don Curley (Assistant Township Manager and Director of Public Works), David Fiorenza (Finance Director), Chief David Obzud, (Easttown Police Department), Matt Lubitz, (Township Zoning Officer), and Andy Rau (Township Solicitor). Erin Gross, (Township Planner) was in attendance via Zoom.

1. **Call to Order** – Chair Beth D'Antonio called the meeting to order at 7:00 PM and reviewed meeting protocol. Mrs. D'Antonio announced that the Board met in Executive Session on March 10 and March 20, 2022 to discuss legal and personnel issues.
2. **Pledge of Allegiance** – Mrs. D'Antonio led the Pledge of Allegiance.
3. **Consent Agenda** – Mrs. D'Antonio made a motion to approve Agenda Items 3A, (the February 07, 2022 Meeting Minutes), 3B, (the payment of the bills) and 3C, (the ratification of the Save America's Treasurers and Semi-quincentennial Grant Application Letter of Consent). Mrs. Betsy Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

4. Board Motions, Presentations and Resolutions

- A. **Public Hearing on Conditional Use 111 for 119 Lancaster Avenue** – Solicitor Andy Rau recused himself and Michael Crotty, Township Conflict Solicitor, opened the continued Public Hearing, and summarized for the Board members and public that the applicant is seeking to place no more than nine (9) parking spaces within the front yard. Parking in the front yard is permitted by Conditional Use in this Zoning District (PBO). Eleanor Schwandt, Court Reporter, was in attendance. Also in attendance were applicant, Eli Kahn, applicant attorney Gina Gerber, applicant Engineer, David Gibbons and applicant RLA and Planner, Patrick Stuart. Ms. Gerber went through the exhibits and explained the Plan. The Board discussed the Plan with the Applicant and his consultants, Mr. Crotty, Township Staff and Erin Gross. Mrs. D'Antonio made a motion that the Board of

Supervisors approve the Conditional Use Application 111, under Zoning Ordinance 455-74.B920, in accordance with the recommendation of the Planning Commission and the standard general conditions for conditional use relief imposed by the Township subject to: the plans incorporating striped or delineated pedestrian crosswalks, while not detracting from the historical character of the building; and the lighting along the frontage of the building complying with the Village of Berwyn Streetscape Design Standards. The motion was seconded by Erik Unger. The Applicant waived the MPC requirement of decision notification within 1 day. The Solicitor stated that the written decision will be issued within 45 days of this meeting. Mrs. D'Antonio called for public comment. Marc Heppe, 506 Newtown Road, commented on the plan. Mrs. D'Antonio called for the vote. The motion carried unanimously.

- B. Consideration of Ordinance 449-22, Creating a Stormwater Management Advisory Committee** – Gene Briggs summarized the Ordinance noting that Mr. Rau has reviewed it. The Board discussed the Ordinance and noted one grammatical revision to section 3(a)(2) to change “the” to “an” unexpired term. Mrs. D'Antonio made a motion that the Board enact Ordinance 449-22, Creating a Stormwater Management Advisory Committee with the revision noted above. Alex Bosco seconded the motion. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- C. Accept Resignation of a Neighborhood Watch Volunteer** – After a brief discussion with Mr. Briggs and Mr. Rau, the Board tabled this agenda item.
- D. Consideration of Professional Service Agreement for Stucco and Roof Remediation at the Library** – Don Curley outlined the various repairs to the Library noting that they have exhausted the “quick fixes.” The Board discussed the Library repairs with Mr. Curley. Alan Silverman, outgoing Library Director, discussed the current state of disrepair and the need for a solution. He will send the Board information on the solar panels study performed in the past. On motion by Mrs. Fadem, seconded by Mrs. D'Antonio, the Board authorized Mr. Curley to engage the Services of Janisak Biddle Architects as stated in their March 7, 2022 proposal for stucco and roof remediation at the Easttown Library. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- E. Consideration of Resolution 2022-11 Regarding Sale of Surplus Equipment** – Mr. Curley summarized that the Township no longer had a need for the old forklift as it has been replaced with a new one. The Township can sell surplus equipment via Resolution. Mrs. D'Antonio made a motion that the Board of Supervisors adopt Resolution 2022-11 regarding the sale of surplus equipment. Mrs. Fadem seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.
- F. Consideration of Revisions to Board of Supervisors Policy 110 – Township Authorized Groups and Board of Supervisors Liaisons** – Mrs. Fadem summarized this Policy, noting it goes in conjunction with Policy 116 – Township Work Groups and Board of Supervisors Members. Mrs. Fadem made a motion that the Board of Supervisors approve Policy 110 – Township Authorized Groups

and Board of Supervisors Liaisons. Mrs. D'Antonio seconded the motion. Mrs. D'Antonio called for public comment. There was none. Mrs. D'Antonio called for the vote. The motion carried 5-0.

- G. Consideration of Board of Supervisors Policy 116 – Township Work Groups and Board of Supervisors Members** – Mrs. Fadem outlined this Policy noting that it works in conjunction with just-adopted Policy 110. Mrs. Fadem made a motion that the Board of Supervisors approve Policy 116 – Township Work Groups and Board of Supervisors Members. The motion was seconded by Mr. Bosco. Mrs. D'Antonio called for public comment. There was no public comment. Mrs. D'Antonio called for the vote. The motion carried 5-0.

5. Departmental Reports

- A. Finance** – David Fiorenza presented his report and answered questions from the Board.
- B. Planning and Zoning** – Mr. Curley presented the report and answered questions from the Board.
- C. Police** – Chief Obzud presented his report highlighting that the Department participated in a county-wide ballistic vest drive, through the Pennsylvania State Police, to support Ukraine.

6. Regular Township Business – There was no regular business.

7. Board of Supervisors Liaison and Work Group Reports

- A. Parks and Recreation Board (PRB)** – Mrs. D'Antonio reported that at their March 15th meeting, Girl Scout Troop 4171 gave an informative presentation on their plan to install pet water bowls and to switch to biodegradable doggie waste bags at the Township Parks. They will continue to report as their project progresses. The PRB also discussed the Easter Egg Hunt, the concert series, the July 4th festivities, the need for more volunteers, resurfacing the basketball court and replacing the backboard at Johnson Park. The next meeting is April 19th at 7 PM.
- B. Police Work Group** – Mrs. D'Antonio reported this group met on March 4th and discussed reviews, cars being outfitted, Tahoe's vs. Fords, the year-end report, training and using the web as a vehicle to bring visibility to the Police Department. The Board expressed sympathies to the families of the two recently killed State Police Troopers and thanked the EPD officers for their service.
- C. Library Board of Trustees (LBT)** – Mrs. Fadem reported that the Library Board met on February 22nd. The new Library Director, Amber Osborne, started on March 21st. The Board will honor outgoing Director Alan Silverman at its meeting on April 4th. On April 18th, Ms. Osborne will attend the Board of Supervisors meeting. The Library hours have changed and they are still seeking a new Head of Circulation. They also discussed the maintenance to the Library building.
- D. Fire/Emergency Medical Services Task Force** – Mrs. Fadem reported that only the Township members of the Task Force met on March 15th. They discussed the RACP

grant (they had expected to hear something by February 8th but still no word) and their goals for 2022.

- E.** Environmental Advisory Council (EAC) – Mr. Michael Wacey reported that the EAC, at their February 24th meeting, discussed a variety of topics including a presentation on the loss of tree canopy in Berwyn. They have written an article on alternatives to road salt. On April 23rd they will be participating in the Darby Creek Clean-Up by hosting four (4) cleanup locations around the Township. They also discussed a compost swap program, a Native Plant Workshop on April 5th, the Open Space Plan and the amount of non-recyclable trash that is being thrown into the Trex Bins.
- F.** Municipal Authority (EMA) – Mr. Alex Bosco reported that the EMA met on March 8th and discussed the new camera purchase, the force main and the RFP for pipe replacement. Their next meeting will be on April 12th at 7 PM.
- G.** Historical Commission (HC) – Mr. Bosco reported that the Historical Commission met on March 9th and discussed the roof replacement at Historic Waynesborough, their article for the newsletter, 2022 projects, CLG certification and the existing vacancy. The next meeting is scheduled for April 13th at 7 PM.
- H.** Planning Commission (PC) – Mr. Unger reported that the PC met on March 1st. They discussed the crosswalk at Beaumont Elementary which led to a discussion on taking a structured approach to all potential crosswalks in the Township.
- I.** Easttown Citizen’s Advisory Committee (ECAC) – Mr. Unger reported that ECAC met on March 14th. The Group focused on the Township Fees Project to study the appropriateness of Township fees and to compare Easttown’s top 10 most-used service fees with other Townships to ensure they are in line.
- J.** Finance Work Group – Mrs. D’Antonio reported that their first meeting was on March 9th. They discussed goals for 2022 and new funding strategies. Their next meeting will be sometime in April.

8. Other Business

- A. Planning Commission Roles and Responsibilities** – Mrs. D’Antonio summarized the goal of this discussion was to figure out what exactly is the purview of the Planning Commission and how do they align with the MPC in an effort to facilitate the PC finding more time to work on Township initiatives. Matt Lubitz prepared a document detailing the roles and responsibilities of the Planning Commission. He and Mr. Rau answered questions from the Board. The Board asked the staff to get additional information including asking the Planning Commission for their input and they will discuss this again at an upcoming meeting.
- B. Other** – Mr. Wacey asked about financial reporting for the Library including payroll and personnel. He is also interested in further discussing groundwork for a fire tax.

8. Announcements

Mrs. D’Antonio read the following announcements:

The following meetings are scheduled and will be held in the Township meeting room with an option to attend the meeting virtually. Please visit the Township website at

www.easttown.org to find information on how to view and participate in each of the meetings and for up to date information on all Township activities.

- Easttown Library Board of Trustees, March 22nd at 7:00 PM at the Easttown Library
- Environmental Advisory Council, March 24th at 7:00 PM
- Board of Supervisors Omnibus Special Meeting, March 30th at 7:00 PM
- Board of Supervisors Regular Meeting, April 4th at 7:00 PM

The Township intends to create a Stormwater Management Advisory Committee (SMAC) and seeks five volunteers for these new openings. The SMAC will advise the Board of Supervisors on stormwater management matters. Check the website for additional information. Interested residents and business owners can submit a resume and letter of interest to Gene at ebriggs@easttown.org by Friday, March 25, 2022.

In addition, the following events are happening in and around the Township:

- E-Force Recycling Day – “Anything with a Plug,” March 26th from 9 AM -12 PM at Wilson Farm Park. Registration is required. Visit the Township website for information on how to register. This event is sponsored by Easttown and Tredyffrin Townships.
- The Easttown EAC will be hosting a Native Plants Workshop at the Library on April 5th at 6:30pm. Participants are welcome to join us in person or via Zoom. Please register at easttown@easttown.org.
- The Easttown EAC is also hosting a clean-up of the Darby Creek in 4 locations throughout the Township on April 23rd at 9 AM. Children are welcome. Please sign up using the sign-up links available on the Township website.

9. Public Comment – Mrs. D’Antonio called for public comment. Cheryl Harper, 214 Pheasant Run Drive, commented on the Omnibus Code Amendment.

10. Adjournment

The meeting adjourned by unanimous consent at approximately 10:00 PM.

Respectfully submitted,

/s/ Sharon Norris

Sharon Norris
Administrative Assistant to the Township Manager