The Regular Meeting took place via an Authorized Telecommunication Device (GoToWebinar). Supervisors present included Jim Oram (Chair), Marc Heppe (Vice Chair), Betsy Fadem, Beth D’Antonio, and Michael Wacey. Also attending were Dan Fox (Township Manager), Gene Briggs (Assistant Township Manager and Zoning Officer) Dave Obzud (Chief of Police), Don Curley (Director of Public Works), Andrew Rau (Township Solicitor), Rob Schnoor (Emergency Management Coordinator), and Bill DeFeo (Finance Director).

1. **Call to Order** – Chairman Oram called the meeting to order at 7 pm. Mr. Heppe led the assembly in the Pledge of Allegiance. Mr. Oram summarized the Township’s preparation and actions related to the current COVID 19 pandemic. Mr. Oram announced:
   - That during the period since the last public meeting, and during the recent health emergency, the Board of Supervisors held the following executive sessions to discuss matters of personnel, legal and labor advice, or to receive status updates on essential emergency operations and preparedness: March 13, 16, 20, 27, 30; April 6, 13 and 14.
   - That the Board of Supervisors received training regarding virtual meeting technology and protocols on April 7, 8, 9, 15 and 17
   - That the video and the audio of this meeting is being recorded.

2. **COVID-19 Health Emergency Virtual Meeting Guidelines** – Mr. Oram summarized the reasons for and content of the COVID 19 Health Emergency Virtual Meeting Guidelines (the Guidelines) and asked for a motion regarding approval of the Guidelines. Mrs. Fadem made a motion to approve the Guidelines. Mr. Heppe seconded the motion. The Board and the Staff discussed the Guidelines and the circumstances associated with virtual meetings. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

3. **Emergency Management Coordinator COVID-19 Update** – Mr. Schnoor summarized the circumstances of the COVID-19 pandemic and the activities (past, present, and future) of the Township’s emergency response. The Board, the Staff,
and Mr. Schnoor discussed the above-mentioned circumstances and activities. Mr. Oram asked for public comment. No one from the public commented.

4. Board Motions, Presentations, and Resolutions

A. Declaration of Local State of Emergency (Resolution 2020-04) – Mr. Fox summarized the circumstances associated with the declaration; indicating that it requires ratification by the Board. Mr. Oram asked for a motion. Mr. Heppe made a motion to approve Resolution 2020-04. Mrs. Fadem seconded the motion. The Board and the Staff discussed the declaration. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

B. Cooperative Police Mutual Aid Agreement (Resolution 2020-05) - Mr. Rau summarized the circumstances associated with the agreement. Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve Resolution 2020-05. Mr. Heppe seconded the motion. The Board and the Staff discussed the agreement. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

C. Trash and Recycle Bids - Mr. Rau summarized the circumstances associated with the rejection of the recent bids for trash and recycling services; indicating that the rejection of the bids requires ratification by the Board. Mr. Oram asked for a motion. Mrs. Fadem made a motion to:

Ratify and affirm the “rejection of all bids” by Easttown Township as to the Bids for Collection, Transport, and Disposal of Solid Waste and Recycling Material for the period July 1, 2020 to June 30, 2025, as previously announced to all bidders by solicitor letter dated March 16, 2020.

Mr. Heppe seconded the motion. The Board and the Staff discussed the circumstances associated with the rejection of the bids. The discussion included the schedule for rebidding. Mr. Curley indicated that he expected to seek authorization to reissue the RFP in June and to seek BOS approval of the new agreement in July. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

D. Extension of Trash and Recycling Contract - Mr. Rau summarized the circumstances associated with the term of the existing agreement with Waste Management Inc. (WM) as it is affected by the current pandemic; indicating that WM agreed to a ninety-day extension of the existing agreement. Mr. Oram asked for a motion. Mrs. Fadem made a motion to:


Mrs. D'Antonio seconded the motion. The Board and the Staff discussed the circumstances associated with the prospective extension. It was noted that the extension includes a fee increase of around $2,050 per month. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.
E. **Road Repair Bids** – Mr. Curley summarized the circumstances associated with bid for *Road Repairs (Non Prevailing Wage)*. Mr. Oram asked for a motion. Mrs. Fadem made a motion to execute the agreement for Road Repair (Non Prevailing Wage) with Advanced Pavement Group as per the terms and conditions of the proposal. Mr. Wacey seconded the motion. The Board and the Staff discussed the terms and conditions of the proposal. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

F. **Planning Commission Vacancy** – Mr. Oram asked Mr. Heppe to summarize the circumstances associated with the appointment. Mr. Heppe summarized the process for filling the existing vacancy and made a motion to appoint Paul Salvaggio to the vacant Planning Commission position with a term that expires on 12/31/2020. Betsy Fadem seconded the motion. The Board discussed the appointment process, including the role and importance of submission deadlines and the need to ensure that the Planning Commission has diversity of backgrounds and viewpoints that reflects the depth and breadth of the community.

Mr. Oram asked for public comment. Public Comment was provided as follows (via the audio component of the Authorized Telecommunication Device):

- Cheryl Harper (214 Pheasant Run Road) commented upon the importance of ensuring diversity of backgrounds and viewpoints among members of the Planning Commission and upon the need to adhere to the guidelines and rules of appointing the members.
- Michael De Flavia (125 Bartholomew Road) commented upon the importance of ensuring diversity of backgrounds and viewpoints among members of the Planning Commission.
- Stacey Ballard (511 Old Lancaster Road) commented upon the importance of using standard deadlines for applications and upon the role of architects in the process.
- Mark Ward (208 Dorsett Road) commented upon the value of the virtual public meeting and upon the importance of maintaining the submission deadlines to promote fair treatment of all applicants.

The Board discussed the appointment process in general and this appointment in particular. Each Supervisor expressed his or her position regarding the role and importance of the appointment process and the how best to ensure that the Planning Commission members have backgrounds and viewpoints that best serve the community. Mr. Oram called the vote (via roll call). The motion passed with three votes in favor to two votes opposed (Mr. Wacey and Mrs. D’Antonio voted “Nay”).

G. **COVID 19 Response Policy** – Mr. Rau summarized the circumstances associated with the development of the policy. Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve the *COVID 19 Response Policy*. Mrs. D’Antonio seconded the motion. The Board discussed the policy with the Staff. Discussion included the term of and the benefits defined by the policy. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.
5. Departmental Reports

A. Administration - Mr. Fox outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device);

- Cheryl Harper (214 Pheasant Run Road) inquired about the nature and the extent of the Township’s outreach. Mr. Fox answered her inquiry.

B. Planning and Zoning – Mr. Briggs outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device);

- Cheryl Harper (214 Pheasant Run Road) inquired how or if historic preservation is included in the Devon Train Station Study and in the private citizen’s petition to change the zoning in the Village of Berwyn. Mr. Briggs answered her inquiry.

C. Finance – Mr. DeFeo outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

D. Public Works - Mr. Curley outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

E. Police – Chief Obzud outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

6. Regular Township Business

A. Minutes from the March 02, 2020 Regular Meeting – Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve the minutes. Mrs. D’Antonio seconded the motion. The Chair asked the Board if it had comments or edits for the minutes. Mrs. Fadem identified minor edits to the Announcements section of the minutes. It was agreed by unanimous consent to include the minor edits. Mr. Oram called the vote. The motion (with the edits) passed unanimously.

B. Payment of Bills: $835,819.20; a Total Warrants ($442,050.71) and Wire Transfers ($192,139.85) and Payroll ($201,628.64), date ending March 16, 2020 - Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve the bills. Mrs. D’Antonio seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

C. Payment of Bills: $666,658.15; a Total Warrants ($356,050.38) and Payrolls ($156,758.98, March 20 and $153,758.79, April 3) date ending April 6, 2020 -
Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve the bills. Mrs. D’Antonio seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

D. Payment of Bills: $459,855.44; a Total Warrants ($306,828.39) and Payroll ($153,027.05) date ending April 20, 2020 - Mr. Oram asked for a motion. Mr. Heppe made a motion to approve the bills. Mrs. D’Antonio seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

7. Board of Supervisor Reports

A. ECAC – Mr. Oram summarized the activity of ECAC since the last regular public meeting of the Board. Mr. Oram asked for comments or questions from the Board. There were no comments or questions from the Board. Mr. Oram called for public comment. No one from the public commented.

B. Historical Commission - Mr. Oram summarized the activity of Historical Commission since the last regular public meeting of the Board. Mr. Oram asked for comments or questions from the Board. There were no comments or questions from the Board. Mr. Oram called for public comment. No one from the public commented.

8. Other Business

A. Upcoming Meeting Schedule – Mr. Oram asked the Board its opinion regarding scheduling upcoming meetings of the Board and of advisory boards and commissions. The Board discussed it. It was agreed that the Township shall hold its regular meetings (of the Board and of the advisory boards and commissions) in May using an Authorized Telecommunication Device. Mr. Oram called for public comment. No one from the public commented.

B. Summer Camp 2020 - Mr. Fox summarized the effect of COVID 19 on planning, preparing, and implementing the Township’s summer camp. The Board discussed it. It was agreed that the Staff shall prepare a matrix of the issues associated with the effect of COVID 19 on summer camp and present that matrix to the Board at the first meeting in May. Mr. Oram called for public comment. No one from the public commented.
9. Announcements

Mr. Oram announced that the Township offices will remain closed thru May 8, 2020, that essential services will continue, that Township staff remains accessible to the public via phone and email, and that the citizens can find regular updates on the Township’s website.

10. Public Comment

Mr. Oram asked for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device):
- Scott Carpenter (539 Woodside Ave) thanked the board for holding the meeting in the format it was held.

11. Adjournment

The meeting adjourned by unanimous consent at around 9:30 PM.

Approved (as Amended Herein) by the Board on May 4, 2020

[Signature]

Date 5/4/20

Dan Fox (Secretary)