

## ECAC Meeting – May 2021 Minutes

Monday, May 10, 2021

**Present ECAC Members:** Tom McGurk, Buck Buchanan, Hal Ward, Alessandra Nicolas, Kristan Burgess, and Pete Motel.

**Absent ECAC Members:** None

**Present Township Staff:** Bill DeFeo

**Present BoS Liaisons:** Betsy Fadem and Jim Oram

**Absent Bos Liaisons:** None

**Present Others/Public:** Matt Heckendorn from HSA and Cheryl Harper

The meeting was called to order at 6.15p via web.

April 2021 Minutes Approved. Buck motioned to approve and Pete seconded them. All were in favor.

### **PD Space Project:**

- Matt Heckendorn provided update from May 3<sup>rd</sup> meeting.
- Matt reviewed the Blockplan and written summary for ECAC.
- Meeting again on Tuesday the 18<sup>th</sup> at noon.
- Matt will send ECAC the presentation to review.

### **Reimbursable/Pass-Thru Accounting Process:**

- Hal provided an overview of this project and his findings.
- After reviewing options, there are some things that the Township cannot do but we can do below and are doing now;
  - Email the property owner for their overdue bill, as some homeowners have said they didn't know they had overdue bills.
  - Cancel property inspection when payment not received.
  - Withhold Certificate of Occupancy.
- If bill is over 30 days overdue, then the 3 points above will go into effect.
- These actions seem to be effective as of the \$88,000 outstanding it is now down to, as of March 2021 \$54,000 is owed. Of this \$54,000, \$25,000 is being pursued legally.
- Suggestion is to wait a few months to see if these new actions will help improve the process and decrease the amount outstanding due to the Township.

### **Comparative Study of Easttown Fees Compared with Other Townships: (will discuss at June ECAC Meeting)**

#### **Open ECAC Position:**

- We had 2 candidates to interview.
- Betsy went through policy for appointing new members.
- Tom, Buck and Kristan interviewed both candidates.
- All ECAC Members other than Kristan will expire at the end of 2021. So they will need to re-apply for ECAC in October if they would like to stay on board.
- Tom told Gene which candidate they chose.

### **Possible Projects and Initiatives**

1. BoS would like ECAC to do a Benchmark Comparison for the Police Department, like we did with FIRE/EMS. More information to be provided by Jim and Betsy. Police contract is up in 2024.
2. A/V needs of the Township for virtual meetings and broadcasting. Radnor and Tredyffrin have their own TV station. What should we do? (There is \$6k allocated in 2021 budget for this project)
3. For 2022 - Open Finance Project (Dashboard with MUNIS to feed financials onto our website) We need to help pick and be a sounding board on design of what we think community would want to see.
4. Continuation of conversation on decorum at public meetings.
5. Reviewing the budget processes of other Townships to ensure ours is as efficient a process as possible.

Tom proposed we do not meet in July and August as we did in 2020. We can make final decision at June meeting. However, the Space Project will still continue.

Next ECAC meeting is June 14, 2021 at 6.15p. The meeting was adjourned at 7.30p.

Respectfully submitted,

Alessandra H. Nicolas  
ECAC Secretary