The Regular Meeting took place via an Authorized Telecommunication Device (GoToWebinar). Supervisors present included Jim Oram (Chair), Marc Heppe (Vice Chair), Betsy Fadem, Beth D'Antonio, and Michael Wacey. Also attending were Dan Fox (Township Manager), Gene Briggs (Assistant Township Manager and Zoning Officer) Dave Obzud (Chief of Police), Don Curley (Director of Public Works), Andrew Rau (Township Solicitor), Rob Schnorr (Emergency Management Coordinator), Bill DeFeo (Finance Director), Chris Williams (Transportation Engineer), and Bryan Kulakowski (Township Engineer).

1. **Call to Order** – Chairman Oram called the meeting to order at 7 pm. Mr. Heppe led the assembly in the Pledge of Allegiance. Mr. Oram announced that the video and the audio of this meeting is being recorded.

2. **Emergency Management Coordinator COVID-19 Update** – Mr. Schnorr summarized the circumstances of the COVID-19 pandemic and the activities (past, present, and future) of the Township’s emergency response. The Board, the Staff, and Mr. Schnorr discussed the above-mentioned circumstances and activities.

Mr. Oram asked for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device):
- Stacy Ballard (72 Main Ave) commented upon the shortage of food and the need to support local food pantries and food establishments and inquired about how COVID cases are counted. Mr. Schnorr answered her inquiry.
- Rosemarie Friederich (425 Newtown Road) commented upon and inquired about how nursing home cases are counted. Mr. Schnorr answered her inquiry.

3. **Board Motions, Presentations, and Resolutions**

A. **Consideration of Fritztown Center Preliminary Subdivision and Land Development Plan** - Mr. Rau summarized the circumstances associated with the plan and the approval process. He described the conditions (including by the Township Engineer, the Transportation Engineer, and the Zoning Officer) and the
waivers requested by the applicant. Mr. Jason Dempsey (the Applicant) and Mr. Chuck Dobson (engineer for the Applicant) outlined key elements of the plan.

Mr. Heppe made a motion to approve SD 528 (Preliminary SLDO Plan for 601/631 Lancaster Avenue), subject to conditions and including approval of waivers, which were outlined as follows and refined in Board discussion:

1. **The Applicant shall:**
   
a. **Comply with the following Township consultant review letters:**
   iii. Eugene C. Briggs memorandum dated April 30, 2020, except as to the fee-in-lieu matter, which is addressed in item 1.d below.

b. **Re-evaluation of the sufficiency of internal directional signage to the satisfaction of the Township Engineer (to ensure safe and efficient truck movement throughout the site).**

c. **Revision of the building elevations to ensure consistency between those elevations and the Grading Plan (Sheet No. 6).**

d. **Payment of the fee-in-lieu required pursuant to Section 400-58 of the Township Code and, accordingly, rejection of the Applicant’s request to treat the fitness center which it will construct within the proposed apartment building as a community facility as required pursuant to that Section. The fee-in-lieu calculation per the Township fee schedule shall be $2,500 per dwelling unit, times 67 units = $167,500.**

The three waivers as requested by the Applicant and referenced in the Township Planning Commission’s May 07, 2020 recommendation letter are granted, as follows:

a. **Section 400-22.B. to allow Plan Sheets to measure 24”x36” instead of 36”x48” or 18”x24.”**

b. **Section 400-23.B. to allow Plan Sheets to measure 24”x36” instead of 18”x24.”**

c. **Section 388-18.K.(2) to allow Infiltration Basin No. 3 to be located 12’ from the foundation of the proposed apartment building and 17’ from the foundation of an existing building on an adjacent lot instead of 25’, provided the Applicant utilizes an impervious liner on the foundation-facing sides of Infiltration Basin No. 3.**

2. **Upon Final Land Development Plan review, if approved, the Applicant shall comply with Township permitting and development requirements, including but not limited to, execution of final land development agreements and financial security, and permit applications.**
3. The Applicant shall reimburse the Township for all outstanding fees and charges incurred by the Township in processing and considering the Subdivision and Land Development Application, including but not limited to legal, engineering, and consulting review fees.

4. The proposed use and development, and intensity thereof, shall be consistent with the testimony and evidence provided at this public meeting.

Mrs. Fadem seconded the motion. The Board, the Staff, and the Applicant discussed the plan and the approval process. Mr. Oram asked for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device):

- Michael DeFlavia (125 Bartholomew Road) commented upon the timing and expediency of the approval process.
- Stacey Ballard (72 Main Ave) commented upon issues of density and parking.
- Joan Bergquist (217 Devon Boulevard) commented upon the zoning (need for changes to it).
- Betty Buchanan (193 Stony Point Drive) commented upon her concerns with the plan.
- Margaret Delesandro (610 Clovelly Lane) commented upon the need to ensure that development brings diversity into the community and supports the retail and commercial businesses.
- Brendan Howard (Long Lane, Berwyn) commented on his concerns about considering the plan during the current COVID situation.

Mr. Oram called the vote. The motion passed three votes in favor to one vote opposed. Mrs. D'Antonio voted NAY and Mr. Wacey abstained.

B. Consideration of Stormwater Management Waiver for 2193 Whitehorse Road - Mr. Kulakowski summarized the circumstances associated with the request for the waiver. Mr. Oram asked for a motion. Mr. Heppe made a motion to approve the waiver. Mrs. Fadem seconded the motion. The Board, the Township Engineer, and the Staff discussed the waiver. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

C. Consideration of Resolution 2020 07 for Right of Way Dedication for 317 - 327 Waterloo Avenue - Mr. Briggs summarized the circumstances associated with the dedication of right of way. Mr. Oram asked for a motion. Mrs. Fadem made a motion to approve the resolution. Mr. Heppe seconded the motion. The Board and the Staff discussed the resolution. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

D. Consideration of Request for Proposals (RFP) 2020 Liquid Fuels Fund Road Paving - Mr. Curley summarized the circumstances associated with the RFP. Mr. Oram asked for a motion. Mrs. D'Antonio made a motion to authorize the Staff to issue the RFP. Mr. Heppe seconded the motion. The Board and the Staff
discussed the RFP and the paving. It was noted and agreed by unanimous consent that the RFP should include a narrative regarding compliance with guidance and directives associated with COVID 19. Mr. Oram asked for public comment. No one from the public commented. Mr. Oram called the vote. The motion passed unanimously.

E. **Consideration of the Township Audit** – Mr. DeFeo summarized the audit. The Board and the Staff discussed the audit and the auditing process. Mr. Oram asked for public comment. Public Comment was provided as follows (via the audio component of the Authorized Telecommunication Device):

- Brendan Howard (1 Long Lane, Berwyn) commented upon issues associated with the TESD auditor.

4. **Departmental Reports**

A. **Manager’s Report** - Mr. Fox outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

B. **Finance Report** – Mr. DeFeo outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

C. **Police Report** – Chief Obzud outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

D. **Public Work’s Report** – Mr. Curley outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

E. **Planning and Zoning** – Mr. Briggs outlined the key elements of his report. The Board and the Staff discussed the report. Mr. Oram called for public comment. No one from the public commented.

5. **Regular Township Business**

A. **Minutes from the May 4, 2020 Regular Meeting** – Mr. Oram asked for a motion. Mr. Heppe made a motion to approve the minutes. Mrs. D’Antonio seconded the motion. The Chair asked the Board if it had comments or edits for the minutes. Mrs. Fadem identified minor edits and also indicated that the minutes should reflect the BOS determination that public meetings (other than BOS meetings) shall not be recorded by the Township unless and until the BOS directs them to be recorded. It was agreed by unanimous consent to include the edits and narrative regarding recording. Mr. Oram called the vote. The motion (with the edits and narrative) passed unanimously.

B. **Payment of Bills**: $395,326.71; a Total Warrants ($241,648.51) and Payroll ($153,678.20), date ending May 18, 2020 - Mr. Oram asked for a motion. Mrs. D’Antonio made a motion to approve the bills. Mrs. Fadem seconded the motion. Mr. Oram asked for comments or questions from the Board. The Board discussed the bills (page by page) and questioned the Staff about specific
expenditures. Mr. Oram called for public comment. No one from the public commented. Mr. Oram called for a vote. The motion passed unanimously.

Board of Supervisor Reports

A. Fire Companies – Mrs. Fadem updated the BOS on finance items associated with the fire companies. The BOS discussed these items.
B. Historical Commission - Mr. Oram summarized the activity of the Historical Commission since the last regular public meeting of the Board. The BOS discussed these items.
C. EMA – Mrs. D’Antonio updated the BOS on the actions taken by the EMA at its May meeting. The BOS discussed these items.
D. Planning Commission – Mr. Heppe updated the BOS on activities of the Planning Commission (noting that Mr. Briggs covered these activities in his report).
E. Police – Mr. Wacey updated the BOS on the situation involving the department’s purchase of vehicles and other COVID related items. The BOS discussed these items.

6. Other Business

A. 2020 Summer Camp – Mr. Fox outlined COVID-19 safety concerns associated with operation of summer camp. Mr. Oram asked the BOS its opinion regarding operating the camp in summer of 2020. The Board discussed it. It was agreed by unanimous consent that the Township shall cancel the 2020 summer camp and shall give ongoing consideration to other ways to provide safe recreation activities during the summer if conditions (associated with COVID 19) allow. Mr. Oram called for public comment. No one from the public commented.
B. Proposed Reopening Plan - Mr. Fox summarized the draft plan that was provided to the BOS. The BOS and the Staff discussed it.

7. Announcements

Mr. Oram announced that the Township offices will remain closed thru June 4, 2020, that essential services will continue, that Township staff remains accessible to the public via phone and email, and that the citizens can find regular updates on the Township’s website.

Mr. Oram announced the following Township meetings (to be held virtually):
- Park and Rec Board – May 19 at 7 PM
- Library Board – May 20 at 7 PM
- Policy Board – May 27 at 6 PM
- Board of Supervisors – June 1 at 7 PM
8. Public Comment

Mr. Oram asked for public comment. Public comment was provided as follows (via the audio component of the Authorized Telecommunication Device);

- Stacey Ballard (72 Main Ave) commented upon COVID-related concerns for local businesses and upon prospective ways that the Township could support local businesses during COVID recovery.
- Michael Baskin (700 Block of Berwyn Ave) commented upon the magnitude and the quality of the response provided by the Township’s first responders.
- Michael DeFavia (125 Bartholomew Road) commented upon the magnitude and quality of the response provided by the Township’s first responders and upon the need to support local restaurants.

9. Adjournment

The meeting adjourned by unanimous consent at around 1050 PM.

Approved (as amended herein) by the Board on June 1, 2020

Dan Fox (Secretary)