

# *Easttown* *Township*

## **BOARD OF SUPERVISORS** **Regular Meeting Minutes** **June 06, 2022, 7:00 p.m.**

The Regular Meeting took place in the Township meeting room and via Zoom.

Present at Meeting: Supervisors Beth D'Antonio (Chair), Michael Wacey (Vice Chair), Alex Bosco, Erik Unger, and Betsy Fadem, Andrew Rau (Township Solicitor), Eugene Briggs (Township Manager), Don Curley (Director of Public Works), David Fiorenza (Finance Director), Chief David Obzud (Easttown Police Department), and Susan Greene (Assistant Township Secretary).

- 1. Call to Order** – Chair Beth D'Antonio called the meeting to order at 7:00 p.m.
- 2. Pledge of Allegiance** – Mrs. D'Antonio led the Pledge of Allegiance, then reviewed meeting protocol.
- 3. Consent Agenda** – Mrs. D'Antonio asked for comments from the Board regarding the Consent Agenda, which consisted of Agenda Items 3A (the May 23, 2022 Regular Meeting Minutes), and 3B (the payment of the bills). Supervisor Betsy Fadem made the following suggested corrections: (i) the call for public comment was inadvertently omitted for items 4E and 4F, (ii) clarity in 4E regarding “Item 5” which recommends to defer interventions in the area of the Devon train station, and (iii) the word “been” was omitted from the first sentence in Other Business and should read “...improving the Devon Train Station is a Board project this year, but has been an on-going project...” Mrs. D'Antonio made a motion to approve the Consent Agenda with the suggested edits. Supervisor Alex Bosco seconded the motion. Mrs. D'Antonio called for public comment. There was no public comment. The motion carried 5-0.

#### **4. Board Motions, Presentations and Resolutions**

- A. Consideration of Township Building Space Analysis Phase C Findings – Mr. Briggs summarized the purpose of Phase C and introduced Matt Heckendorn and Ariel Ricciuti, who presented the findings. The Phase C Summary addressed specific concerns that came out of Phases A and B. Mrs. D'Antonio opened up the discussion for comments and questions from the Board. Mrs. Fadem made a motion to proceed with Schematic Design for Sketch C1. Mrs. D'Antonio seconded the motion. Mrs. D'Antonio called for public comment. Anna Sicalides (22 Leopard Road) of the Historical Commission (HC) commented on the Carriage House as an Historical Asset. Mrs. D'Antonio called for a vote. The motion carried 5-0.

- B. Consideration to Authorize Advertisement of Draft Ordinance 451-22 Regulation of Distribution and Use of Single-use, Plastic Carry-out Bags – Township Solicitor Andrew Rau summarized the draft Ordinance. Mr. Rau stated the draft is in line with language used and approved by other municipalities. Mrs. D’Antonio opened up the discussion for comments and questions from the Board. Mr. Bosco made a motion of approval to authorize advertisement for the June 20, 2022 meeting. Mrs. Fadem seconded the motion. Mrs. D’Antonio asked for public comment. Kevin Marks (53 Midland Avenue) commented on the proposed Ordinance. Mrs. D’Antonio called for a vote. The motion carried 5-0.
- C. Consideration Zero Waste Plan, Reuse, and Repair Grant Application – Cara Rash of the Environmental Advisory Council (EAC) summarized the Zero Waste Grant, grant specifications, and proposed allocation of funds if the grant is awarded. Mrs. D’Antonio opened up the discussion for comments and questions from the Board. Mrs. D’Antonio called for a motion to approve staff to work with the EAC on development of the grant application, and authorize a 25% required donation from EAC funds up to \$1,250. Mrs. Fadem seconded the motion. Mrs. D’Antonio called for public comment. Stacey Ballard (511 Old Lancaster Road) commented on the potential use of sponsors to help cover costs. Mrs. D’Antonio called for a vote. The motion carried 5-0.
- D. Consideration of Notice to Proceed with 2022 Liquid Fuels Paving Contract – Mr. Curley updated the Board on the progress of the Request for Proposals (RFP) and answered questions from the Board. Mrs. D’Antonio made a motion to allow Staff to issue Notice to Proceed, conditioned upon receiving PennDOT pre-approval. Mrs. Fadem seconded the motion. Mrs. D’Antonio called for public comment. There was none. The motion carried 5-0.
- E. Consideration of Draft Resolution 2022-11 Extending Temporary Outdoor Restaurant, Business, Retail, and Commercial Activities – Mr. Rau presented the draft Resolution. Mrs. D’Antonio opened up the discussion for comments and questions from the Board. Mrs. Fadem made a motion to approve the Resolution, extending the date to January 18, 2023. Mr. Bosco seconded the motion. Mrs. D’Antonio asked for public comment. There was none. The motion carried 5-0.
- F. Consideration to Appoint Richard Di Stefano to the Historical Commission – Mr. Bosco presented the item and made a motion to appoint Richard Di Stefano to the Historical Commission (HC), with a term expiring on December 31, 2024. Mrs. Fadem seconded the motion. Mrs. D’Antonio asked for public comment. There was none. The motion carried 5-0. Mr. Bosco announced that there was still another vacancy on the HC. Mrs. D’Antonio made a motion to extend the deadline to June 24, 2022. Mr. Bosco seconded the motion. The motion carried 5-0.

## **5. Departmental Repots**

- A. Manager – Eugene Briggs, Township Manager, presented his report and answered questions from the Board.
- B. Public Works – Don Curley, Director of Public Works, presented his report and answered questions from the Board. Tom Toscani, Chair of the Parks and Recreation Board (PRB) presented an itemized expense sheet of anticipated expenses for the 4<sup>th</sup> of July celebration because he anticipates going over-budget. Mr. Toscani addressed questions and concerns from the Board. Mrs. D’Antonio called for public comment. Michael DeFlavia (125 Bartholomew Road) expressed thanks to Mr. Toscani. Cara Rash (1524 Green Hill Circle) commented on sponsorship opportunities for residents. ACTION ITEM: Mrs. D’Antonio made a motion to amend Agenda Item 5(B)(10)(c) to add a budget vote for the Easttown Township July 4<sup>th</sup> event. Mrs. Fadem seconded the motion. The motion carried 5-0. Mrs. D’Antonio then made a motion to allow Township staff to authorize and not to exceed a budget of \$6,300 out of the Parks & Recreation Board existing budget to accommodate any additional funding needed for the July 4<sup>th</sup> event. Mrs. Fadem seconded the motion. The motion carried 5-0.

## **6. OTHER BUSINESS**

- A. Willistown Conservation Trust’s Keep PA Beautiful Healing the Planet Grant Letter of Support – Mr. Briggs presented a request from the Darby Creek Valley Association for a letter of support from the Board to accompany their Keep PA Beautiful Healing the Planet Grant Application. Mrs. D’Antonio called for public comment. There was none. There was consensus to support the letter.
- B. Historical Commission’s Expense Request – Anna Sicalides of the HC provided a background of the Chester County Historical Preservation Network (CCHPN) and the annual Volunteer Recognition Celebration event. Mrs. Fadem made a motion to approve \$45 for up to three (3) attendees to the 2022 Volunteer Recognition Celebration on June 22, 2022. Mrs. D’Antonio seconded the motion. Mrs. D’Antonio asked for public comment. There was none. The motion carried 5-0.
- C. Johnson Park Sand Volleyball Court Pest Control – Mr. Curley discussed the insects/bugs nesting in the volleyball court and asked for pest control options. Mrs. D’Antonio opened up the discussion and it was determined that more information is needed (i.e. protocol of other municipalities and exploring organic options, if possible) and the topic needs to be revisited.
- D. Environmental Advisory Council’s Proposed Logo – Cara Rash of the EAC discussed the thought behind the logo, and its purpose. The consensus is to allow the EAC to move forward with the logo.

**7. Announcements** – Mrs. D’Antonio read the following announcements:

**MEETINGS:**

The following meetings are scheduled and will be held in the Township meeting room with an option to attend the meeting virtually unless otherwise noted. Please visit the Township website at [www.easttown.org](http://www.easttown.org) to find information on how to view and participate in each of the meetings and for up-to-date information on all Township activities.

- June 07, 2022 – Planning Commission is cancelled.
- June 08, 2022 – Historical Commission at 7:00 p.m.
- June 13, 2022 – Easttown Citizen’s Advisory Committee at 6:15 p.m.
- June 14, 2022 – Municipal Authority Meeting at 7:00 p.m.
- June 16, 2022 – Zoning Hearing Board at 7:00 p.m.
- June 20, 2022 – Board of Supervisors at 7:00 p.m.

**VOLUNTEER OPPORTUNITIES:**

- Volunteers are still needed for the new Recreation, Open Space and Environmental Resources Plan Task Force. For more details on this Task Force, please visit the Township’s website. If you are interested in becoming a member of this Task Force, please send your resume and letter of interest to Eugene Briggs at [ebriggs@easttown.org](mailto:ebriggs@easttown.org) by June 10, 2022.
- A volunteer is needed for a vacant position on the Historical Commission. For more details on the HC, please visit the Township’s website. If you are interested in becoming a member of the Historical Commission, please send your resume and letter of interest to Eugene Briggs at [ebriggs@easttown.org](mailto:ebriggs@easttown.org) by June 24, 2022.

**8. Public Comment** – Mrs. D’Antonio called for public comment. There was no additional public comment.

**9. Adjournment** – The meeting adjourned by unanimous consent at 9:55 p.m.

Respectfully submitted by:

Susan B. Greene  
Assistant Township Secretary