



BOARD OF SUPERVISORS

Regular Meeting Minutes

June 21, 2021

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (GoToWebinar). Supervisors present included Marc Heppe (Chair), Betsy Fadem (Vice Chair), Michael Wacey, and Jim Oram. Supervisor D'Antonio attended virtually. Also in attendance were Eugene Briggs (Township Manager), Dave Obzud (Chief of Police), Don Curley (Assistant Township Manager and Director of Public Works), Bill DeFeo (Finance Director), and Andrew Rau (Township Solicitor). Sharon Norris, (Administrative Assistant to the Township Manager) attended virtually.

1. **Call to Order** – Chairman Heppe called the meeting to order at 7:00 PM. Mr. Heppe announced that this meeting is being recorded and made brief remarks regarding meeting protocol. Mr. Heppe announced that the Board met in Executive Session on June 09, 2021 to discuss personnel issues.
2. **Pledge of Allegiance** – Mr. Heppe led the Pledge of Allegiance.
3. **Recognition of Service of Dr. Robert W. Priem** – Mr. Heppe read aloud a Certificate of Recognition for Dr. Robert W. Priem thanking him for his assistance and guidance to the Police Department throughout the pandemic.
4. **Board Motions, Presentations and Resolutions**
 - A. **Consideration of the Promotion of Mike Seshar from Sergeant/Detective to Lieutenant** – Mr. Heppe announced that this agenda item was tabled until the July 06, 2021 BOS meeting.
 - B. **Consideration of the Resignation and Appointment of Zoning Hearing Board Member** – Mr. Oram made a motion that the Board appoint Mr. Roman Koropey as a primary member of the Zoning Hearing Board with a term expiring on December 31, 2022 and as a part of the appointment, to accept Mr. Koropey's resignation as an alternate member of the Zoning Hearing Board. Additionally, the Board should authorize the staff to proceed with the proposed appointment schedule for the vacant alternate member position. Mrs. Fadem seconded the motion. The Board discussed the motion. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 4-1 with Mrs. D'Antonio voting nay.
 - C. **Consideration of the Extension of Temporary Outdoor Restaurant Business, Retail and Commercial Activities Resolution 2021-18** – Mr. Rau summarized the draft Resolution and stated that if the Board were interested in permanently revising outdoor activities, a new ordinance should be drafted. Mr. Heppe called

for a motion. Mr. Oram made a motion that the Board of Supervisors adopt Resolution 2021-18, which permits temporary outdoor restaurant, business, retail, and commercial activities in Easttown Township through September 30, 2021. Mrs. D'Antonio seconded the motion. The Board discussed outdoor activities and events, concerns and complaints, developing a new ordinance to allow for this in the future and what considerations should be implemented. The motion was revised to extend the outdoor activities until October 31, 2021. Mrs. D'Antonio made the amended the motion to extend the deadline through October 31, 2021. Mrs. Fadem seconded the motion. Mr. Heppe called for public comment. Stacey Ballard, 511 Old Lancaster Road, commented on extending the Resolution, collaboration and the benefits of the Resolution. The motion carried 5-0.

- D. Consideration of the July 4th Commemoration** – Mr. Curley summarized the event. Mr. Heppe made a motion that the Board support the 4th of July Veterans Victory Run, Bike Parade and Picnic. Mr. Oram seconded the motion. Mr. Heppe called for an amended motion that the BOS approve the July 4th itinerary, capping the expenditures at \$3,500.00 and that the Board be notified of the total cost of this event upon its completion. Mr. Oram seconded the amended motion. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.

5. Departmental Reports

- A. Finance Report** – Mr. DeFeo summarized his 5-month YTD Financial report and answered questions from the Board. Mr. Heppe called for public comment. There was no public comment.
- B. Planning and Zoning** – Mr. Curley summarized his report and answered questions from the Board including questions relating to curbs, sidewalks and fee in lieu and extensions. Mr. Heppe called for public comment. There was no public comment.
- C. Police Report** – Chief Oram summarized his reports and answered questions from the Board. Mr. Heppe called for public comment. There was no public comment.

6. Regular Township Business

- A. Consideration of the June 07, 2021 Regular Meeting Minutes** – Mr. Heppe called for a motion. Mrs. Fadem made a motion to approve the minutes and Mr. Oram seconded the motion. Mr. Wacey had a concern about the consistency of the minutes. The Policy Committee will review the current Meeting Minutes Policy as a follow up. Mr. Heppe called for the vote. The motion carried 5-0.
- B. Authorize the Payment of Bills:** \$691,916.00, a total of Warrants (\$498,232.26), and Payroll (\$193,683.74) date ending June 21, 2021. Mr. Oram made a motion to pay the bills. The motion was seconded by Mrs. Fadem. The Board of Supervisors reviewed the bills with Mr. DeFeo and staff. Mr. Heppe called for public comment. Mr. Alan Silverman, Library Director, commented on the water leak and repair at the Library. Mrs. Fadem made a motion that the Board of Supervisors authorize the payment of \$18,000 (from the Capital Fund) to repair the water infiltration problem at the Library and to budget for additional repair during the upcoming budget process. Mr. Oram seconded the motion. Mr. Curley noted that what is happening in the west wing is most likely happening in the east

wing. Mrs. Fadem revised the motion to include the east wing repair during the 2022 budgeting process. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion passed 5-0. Mr. Heppe called for the vote on approving the bills. The motion carried 5-0.

7. Board of Supervisors Liaison Reports

- A. Police Department (PD)** – Mr. Oram summarized that the group met on June 2nd and discussed a variety of topics including the new car, injuries to officers, HSA Space Evaluation Study Block Planning, vacancies, evidence room cleanup and the update to the Policy Manual.
- B. Policy Committee** – Mrs. Fadem reported that the Committee last met on May 24 and reviewed the following Policies: Conflict of Interest, BOS Nomination of Chair and Vice Chair, and Township Park Facility Use. They will meet again on June 28th.
- C. Environmental Advisory Council (EAC)** – Mr. Wacey reported on the EAC's May 27th meeting. Discussion topics included the composting workshop, the Trex plastic collection bin and the ability to earn a free Trex bench.
- D. Finance Work Group** – Mr. Wacey reviewed the group's last meeting where they discussed how well the Audit went, and implementation of the recommendations made by the new Auditor.
- E. Planning Commission (PC)** – Mrs. D'Antonio reported that the PC met on June 1st. They recommended approval of the Berwyn Square Mixed Use Building and a Zoning Hearing Board application. They also reviewed the following items: the Berwyn Parking Study, fee in lieu and the Sidewalk map. The Public Comment Guidelines and Policies document was approved. The next meeting is on July 8th.
- F. Easttown Citizens Advisory Committee (ECAC)** – Mrs. Fadem reported that the ECAC met with Matt Heckendorn, from Heckendorn Shiles Architects (HSA), the architect responsible for the Space Evaluation Study, and determined that the report was ready for the Board's review. HSA will give an update to the Board at their July 6th meeting and get direction. ECAC will next meet in September.
- G. Fire/Emergency Medical Services Task Force (Fire/EMS)** – Mrs. Fadem reported that this group met on June 16th to discuss 2022 budget requests from both Berwyn and Paoli and their substation staff. They will meet again in July.
- H. Historical Commission (HC)** – Mr. Oram summarized that the HC met on June 9th and discussed the following: 500 Waterloo Road, Omnibus Code Amendments, PA requirements for Certified Local Government and how that would assist with historic designations, and an historic house that is having a roof replacement. Several members of the PC and BOS went on a Berwyn Village walk with Cheryl Harper who gave a history of the Village of Berwyn.
- I. Library Board (LB)** – Mr. Heppe reported that the LB met on May 19th and discussed the following: personnel changes; fees have been eliminated for DVD, audiobook and video game rentals; new, longer hours are in effect; and Passport services will be returning on July 05th. June 23 is the next Library Board meeting.

Mr. Silverman reported that two heat pumps have been installed and will be operational by the end of month. The Library received double the amount of donation than they expected from the Friends of the Library. Additionally, this year, in contrast to last year, they have t-shirts available for the Summer Reading Program. Bolan Investment, RBC, Tomkins Bank and Friends of the Library each donated \$1,000 for the shirts. Mr. Silverman noted that plans to offer fingerprinting services are on hold.

J. Parks and Recreation Board (PRB) – Mr. Wacey reported that the PRB has a plan for hardscaping Hilltop House which includes plantings and benches. Mr. Wacey noted that the Weeders will do much of the work. The PRB is busy planning for 2022 and for the July 4th celebration. The PRB is beginning to discuss their proposed 2022 budget request.

K. Municipal Authority (EMA) – Mrs. D’Antonio summarized the June 8th EMA meeting where they discussed standard business reports, approvals of deed of dedications for Anthropologie and sewer improvements. Their next meeting is July 13th.

8. Other Business

A. Planning Commission’s Village of Berwyn/Library Parking Study Recommendations Discussion – Planning Commission member, Nik Kharva, presented the Planning Commission’s recommendations on this study. The Board discussed the recommendations and agreed to discuss and prioritize the recommendations at a future BOS meeting.

9. Announcements

Mr. Heppe read the following announcements:

The Township building is open weekdays to the general public by appointment only. The following meetings are scheduled:

- Easttown Library Board, June 23rd at 7:00 PM
- Environmental Advisory Council, June 24th at 7:00 PM
- Policy Committee, June 28th at 6:30 PM
- Board of Supervisors, Tuesday, July 6th at 7:00 PM

Please visit the Township website at www.easttown.org to find information on how to view and participate in each of the meetings.

The Township building will be closed on Monday, July 05, 2021 in celebration of Independence Day.

We encourage you to visit the website for up to date information on all Township activities.

10. Public Comment

Mr. Heppe called for public comment. Jay Jennings, 212 Dorset Road, commented on various aspects of the BOS meetings both in person and virtual.

Adjournment

The meeting adjourned by unanimous consent at 9:23 PM.

Respectfully submitted,

/s/ Sharon Norris

Sharon Norris
Administrative Assistant to the Township Manager