



**BOARD OF SUPERVISORS**  
**Regular Meeting Minutes**  
**NOVEMBER 07, 2022, 7:00 PM**

The Regular Meeting took place in the Township Conference Room and via Zoom.

Present at Meeting: Supervisors Beth D’Antonio (Chair), Michael Wacey (Vice Chair), Alex Bosco, Erik Unger, and Betsy Fadem; Andrew Rau (Township Solicitor), Eugene Briggs (Township Manager), Don Curley (Director of Public Works), David Fiorenza (Finance Director), Colleen Gray (Director of Planning and Zoning), Chief David Obzud, and Susan Green (Assistant Township Secretary – remotely).

1. **CALL TO ORDER** – Chair Beth D’Antonio called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE** – Mrs. D’Antonio led the pledge and reviewed meeting protocol.
3. **CONSENT AGENDA** – Mrs. D’Antonio made a motion to approve the consent agenda, which consisted of the October 17, 2022 meeting minutes and the payment of bills. Betsy Fadem seconded the motion. The motion carried 5-0.

**4. BOARD MOTIONS, PRESENTATIONS, AND RESOLUTIONS**

A. Township 2023 Preliminary Budget. Eugene Briggs opened this item, then turned it over to David Fiorenza, who presented the increased expenses and potential revenue increases for 2023. The Supervisors discussed capital fund projects to decrease expenses, agreed on a 3.5% increase in millage to boost revenue, and directs the staff to make the changes as discussed for action at the next regular meeting. Mrs. D’Antonio asked for public comment.

**PUBLIC COMMENT:** Cara Rash (1524 Green Hill Circle) commented on the EAC projects for 2023. Mike Baskin (714 Berwyn Avenue) commented on the increase.

B. Authorization to Advertise Portnoff Ordinance. Andrew Rau presented this item, provided background, and answered questions from the Supervisors. Mrs. D’Antonio made a motion to advertise the Ordinance updating the Attorneys Fees and Collection Fees Schedule, and appointing Portnoff as Special Collections Solicitor. Mrs. Fadem seconded the motion. Mrs. D’Antonio called for public comment. There was none. The motion carried 5-0.

C. Authorization to Advertise Tax Penalty Ordinance. Mr. Rau presented this item, provided background, and answered questions from the Supervisors. Mrs. D’Antonio made a motion to advertise the Ordinance to implement Act 57 of 2022 regarding property tax penalty waiver provisions. Erik Unger seconded the motion. Mrs. D’Antonio called for public comment. There was none. The motion carried 5-0.

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- D. Stormwater Waiver Request – 1113 Cymry Drive. Don Curley presented this item, and provided background. The Supervisors discussed the request. Mrs. D’Antonio called for public comment. There was none. Mrs. D’Antonio made a motion to deny the waiver request, absent a revised application for Board consideration at the December 05, 2022 regular meeting. Mrs. Fadem seconded the motion. The motion carried 5-0.
- E. ZHB 644 – 410 Lantern Lane. Colleen Gray presented this application and provided background to this application. The Supervisors discussed it. Rick Stratton of Chester County Engineering answered questions from the Supervisors. Mrs. D’Antonio made a motion to make no comment, and called for public comment.  
**PUBLIC COMMENT:** Marc Heppe (506 Newtown Road) commented on the property and project.  
Mrs. Fadem seconded the motion. The motion carried 4-1 (Michael Wacey voting nay).
- F. Engage Carroll Engineering as Township Engineer. Ms. Gray presented the outcome of the Township Engineer request for proposals, and answered questions from the Supervisors. Based on Ms. Gray’s recommendation, Mr. Bosco made a motion to appoint Carroll Engineering Corporation as the Township Engineer, effective on Monday, November 14, 2022. The Township Manager and/or Director of Planning and Zoning may designate ARRO to work on existing projects on a case-by-case basis. Mrs. D’Antonio seconded the motion and called for public comment. There as none. The motion carried 5-0.
- G. Financial Contribution to Holiday Tree Lighting. Mr. Curley presented the background on this item. Stacey Ballard of the Parks and Recreation Board answered questions from the Supervisors. Mrs. D’Antonio made a motion to contribute to the tree lighting event, with an amount not to exceed \$6,500. Mrs. Fadem seconded the motion. Mrs. D’Antonio called for public comment. There was none. The motion carried 5-0.

**5. DEPARTMENTAL REPORTS**

- A. Manager. Mr. Briggs presented the report and answered questions from the Supervisors.
- B. Public Works. Mr. Curley presented the report and answered questions from the Supervisors.

- 6. OTHER BUSINESS** – The Supervisors discussed the expenditure request from the Historical Commission for the Chester County Historic Preservation Network Fall Workshop. Mr. Bosco made a motion to approve an expenditure of \$50. Mrs. D’Antonio seconded the motion and called for public comment. There was none. The motion carried 5-0.

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**7. ANNOUNCEMENTS** – Mrs. D’Antonio read the following announcements:

**MEETINGS:**

*The following meetings are scheduled be held in the Township Conference Room and on Zoom at 7:00 PM, unless otherwise noted. Please visit the Township website for more information.*

- Easttown Municipal Authority – November 8<sup>th</sup>
- Historical Commission – November 9<sup>th</sup>
- Easttown Citizen’s Advisory Committee – November 14<sup>th</sup>
- Parks and Recreation Board – November 15<sup>th</sup>
- Library Board of Trustees – November 16<sup>th</sup> at Easttown Library
- Zoning Hearing Board – November 17<sup>th</sup>
- Board of Supervisors – November 21<sup>st</sup>

**EVENTS:**

Single-Use Plastic Carry-Out Bag Information Session  
November 10, 2022, 6:30 PM-8:00 PM at Easttown Library

Seed Saving Lecture  
November 15, 2022, 6:30 PM at Easttown Library

Recreation, Open Space, and Environmental Resources Plan Development Workshop  
November 16, 2022, 6:30 PM-7:30 PM at Hilltop House

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The following Volunteer Positions are available for 2023. A resume and letter of interest must be received by Friday, November 18<sup>th</sup>. For more information, please visit the Township website.

- Emergency Management Coordinator (one vacancy)
- Historical Commission (three vacancies)
- Pension Work Group Vacancy (one vacancy)
- Planning Commission (two vacancies)
- Unified Construction Code Board of Appeals (one vacancy)

**8. PUBLIC COMMENT** – Michelle Bradley (305 Drummers Lane, Tredyffrin Township) commented on Historic Waynesborough.

**9. ADJOURNMENT** – The meeting was adjourned at 9:39 PM.

Respectfully submitted by:



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Susan B. Greene  
Assistant Township Secretary