

ECAC Meeting – December 2020 Minutes

Monday, December 14, 2020

Present: Tom McGurk, Betsy Fadem, Jim Oram, Ron Mintz, Hal Ward, Buck Buchanan, Pete Motel, Alessandra Nicolas, Kristan Burgess, Palmer Dalesandro, David O’Brian, David Obzub, and Bill DeFeo.

Absent:

The meeting was called to order at 6.15p via web.

We are celebrating and recognizing David and Ron’s departure from ECAC. Betsy provided cupcakes for us all to have.

November 2020 Minutes Approved.

PD Space Project:

- Tom recapped the project thus far for the Phase A Proposal.
- ECAC Reviewed the Proposal for Gene and David.
- ECAC team is:
 - Palmer
 - Tom
 - Alessandra
 - Kristan
- Phase A should answer the question of.... within the current footprint could we fulfill all the needs of the Township staff and PD. This would include Administration Building, Police Building and Hilltop House. But will not include the trailer the PD has.
- Phase B is the next project one we have answer to Phase A.
- We reviewed the scope which includes an evaluation of the needs of each department, as well as functional requirements and standards. The standards will take into consideration COVID-19, design of workstations, environments and function of departments.
- They will have a two-step process.
 - Architectural process program: Blockplanning – overall spaces over current site
 - Programming: ECAC and BoS providing input
- Deliverable is a report that includes 8 areas per page 3 point 4. They will deliver us 4 options.
- We will need to create a Charter for BoS. We will present at January 19, 2021 or February 1, 2021.

New Projects and Initiatives

- Open Finance Project (Dashboard with MUNIS to feed financials onto our website) will be reported on at December 2020 Meeting to help pick and be a sounding board on design of what we think community would want to see.
- BoS would like ECAC to do a Benchmark Comparison for the Police Department, like we did with FIRE/EMS. More information to be provided by Jim and Betsy.
- A/V needs of the Township for virtual meetings and broadcasting. Radnor and Tredyffrin have their own TV station. What should we do? (There is \$6k allocated in 2021 budget for this project)
- Continuation of conversation on decorum at public meetings.
- ECAC to look at how Township does reimbursable/pass-thru Accounting Process. Township incurs costs and then we turn around and bill homeowners. Township sometimes has a hard time collecting. These are engineering and legal fees. We currently do not collect an escrow.

Next ECAC meeting is January 11, 2021 at 6.15p. The meeting was adjourned at 7.20p.

Respectfully submitted,

Alessandra H. Nicolas
ECAC Secretary