

Easttown Township is Hiring: Planning and Zoning Official

Easttown Township, Chester County, Pennsylvania is seeking an organized, reliable, independent, and self-motivated professional to perform planning, zoning, property maintenance, code enforcement, and general office duties. This is a newly created position. Duties require that the employee work independently, as well as closely with the Board of Supervisors, Planning Commission, Zoning Hearing Board, Township staff, consultants, attorneys, and the public. This is a full-time position.

General and particular duties and responsibilities are specified in the Job Description, which will be furnished upon request.

The successful applicant shall have a combination of the education and experience, which indicates the possession of the skills, knowledge, and abilities listed above. Examples of acceptable qualifications for this position are:

- Bachelor's degree in Planning, Urban Studies, Engineering, Architecture or other related field with more than three (3) years of experience in planning, zoning, and code enforcement related work is required.
- Master's degree in Planning, Urban Studies, Engineering, Architecture or other related field with suitable experience in planning and zoning related work is preferred.
- American Institute of Certified Planners and Pennsylvania Certified Zoning Officer certifications are preferred.

Easttown Township is an Equal Opportunity Employer. An annual salary will be offered commensurate with education, skills, and relevant experience. Interested candidates should send a cover letter and resume, to Don Curley, Assistant Township Manager, at Easttown Township, 566 Beaumont Road, Devon, PA 19333 or email dcurley@easttown.org. Resumes will be accepted through Friday, April 30, 2021.