



PERMIT # _____

Easttown Township
566 Beaumont Road
Devon, PA 19333
Phone 610-687-3000
Fax 610-687-9666

easttown@easttown.org
www.easttown.org

PARK FACILITY USE PERMIT APPLICATION

PART I – INSTRUCTIONS

BEFORE COMPLETING THIS APPLICATION:

➤ Review Chapter 306 **Parks and Recreation** of the Township of Easttown Code, available online at www.easttown.org, or review at the Township Building.

COMPLETING THIS APPLICATION:

- This application must be submitted at least seven (7) calendar days prior to the desired Event Date(s).
- Attach a valid copy of the Organization's Certificate of Insurance, naming *Easttown Township* as the Certificate Holder, listing liability coverage

UPON APPROVAL

- A payment request for the Permit Fee (based on requested facility) will be sent to the Applicant from noreply@traisr.com.
- Upon receipt of payment, the approved permit will be released.

For a full list of permit fees, please refer to the current Fee Schedule.

PART II – PERMIT HOLDER INFORMATION

Permit Holder Name:

If applicable, Organization Name (if different from above):

Permit Holder Address (if P.O. Box, also include street address):

City, State, and Zip Code:

Phone Number:

Fax Number:

Email Address:

PART III – REQUESTED FACILITY (check all that apply – 4-hr max per use, unless otherwise stated)

HILLTOP PARK – 580 Beaumont Road, Devon

- Field (single use)
- Field (4 uses)
- Field (1x/week for 13 weeks)
- Lawn (2-hr max)
- Pavilion (single use)

JOHNSON PARK – 122 Bridge Avenue, Berwyn

- Field (single use)
- Field (4 uses)
- Field (1x/week for 13 weeks)
- Lawn (2-hr max)
- Pavilion (single use)
- Basketball Court (2-hr max)

TOWNSHIP USE ONLY

Application Fee: \$ _____ Application Status:

PAID on ____/____/____ via APPROVED

Check # _____ Credit Card DENIED

Approved by:

Date: _____

PART IV – PROPOSED EVENT DETAILS

Start Time (4-hour max per use):

Date(s):

Expected Attendance:

Description of Event:

PART V – CERTIFICATION

I am the Permit Holder applying for use I am an Officer or Official of the Organization applying for use

I have the authority to submit this Application on behalf of the Permit Holder/Organization applying for use (Part VI must be completed)

I agree to comply with all ordinances, statutes, and regulations of all Local, State and Federal authorities and agencies, and further agree to indemnify and save Easttown Township harmless from all loss, damage, liability, claims, and demands whether involving intentional misconduct, negligence or otherwise, arising out of or resulting from such use of facility.

I acknowledge that no alcoholic beverages or controlled substances are permitted on Township park property at any time, and agree to be responsible for all damage to Township property caused, and shall reimburse the Township for all costs incurred to repair or replace any and all damaged property.

I acknowledge that the information set forth in this Application is true and correct to the best of my knowledge, information and belief, and false statements made therein are subject to the penalties of 1B Penn. C.S., §4904, relating to unsworn falsification to the authorities.

Name (type or print legibly)

Official Title

Street Address

City, State, Zip

Phone Number

Email Address

Signature

Date

PART VI – AGENT’S AFFIDAVIT

I, _____, verify that I am the Permit Holder listed in Part II, and have identified the person listed in Part V to serve as my duly-authorized Agent for the purposes contained herein. I hereby declare that the above-made statements are true and correct to the best of my knowledge, information and belief, and false statements made within this Affidavit may subject individuals to penalties of 1B Penn. C.S., §4904, relating to unsworn falsification to the authorities.

Permit Holder Signature

Date