

**EASTTOWN TOWNSHIP
RESOLUTION 2021-07**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF EASTTOWN
TOWNSHIP PROVIDING AN UPDATE TO THE FEES NECESSARY FOR THE
TOWNSHIP TO COVER ITS COSTS TO PROCESS TOWNSHIP PERMITS
AND APPLICATIONS FOR THE BENEFIT OF PRIVATE PROPERTY
OWNERS.**

WHEREAS, from time to time it is necessary for the Township to review and revise its fee schedule to reflect the increased cost of conducting business; and

WHEREAS, the Board of Supervisors does hereby rescind Resolution Number 12.16D.02 pertaining to fees for zoning applications and appeals; Resolution 4-2-07 pertaining to fees for building permits, demolition permits, swimming pools, tennis courts, signs, heating, air conditioning, fuel tanks, plumbing permits, subdivision and land development applications, erosion control permits, sale of ordinances, and certifications; Resolution 12.19D.11 pertaining to quarterly rates for solid waste and recycling services, Resolution 12.19E.11 pertaining to fees for sanitary sewer rentals, and Resolution 02.07.11 pertaining to fees for sprinkler systems; and

WHEREAS, the Second Class Township Code, P.L. 350, No. 60, as amended, pursuant to Section 1506, provides for the adoption of regulations for the proper management of Township finances; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 160-6, provides for the Board of Supervisors to assess fees with respect to the administration and enforcement of its construction and building codes; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 212-6, provides for the Board of Supervisors to establish fees with respect to the firework displays; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Sections 220-3.04.C and 220-3.06, provides for the Board of Supervisors to establish fees with respect to the administration of a permit for any improvement within Floodplains; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 299-3, provides for the Board of Supervisors to establish a fee with respect to a permit application for the operation of a commercial parking lot; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 306-6, provides for the Board of Supervisors to establish a fee with respect to a permit application for park facilities rentals; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 313-2, provides for the Board of Supervisors to establish a fee with respect to licensing peddling and soliciting activities; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 313-9, provides for the Board of Supervisors to establish a fee with respect to licensing transient retail business; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 345-8, provides for the Board of Supervisors to require financial security in the amount equal to six months of the pumping costs with respect to wastewater holding tanks; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 345-21, provides for the Board of Supervisors to establish a fee schedule with respect to the administration on-lot sewage disposal systems; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 345-27, provides for the Board of Supervisors to establish fees with respect to a permit application for the construction or alteration of a public sewer or building sewer; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 377-15, provides for the Board of Supervisors to establish a fee with respect to a permit application for open burning; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 382-7, provides for the Board of Supervisors to establish an application fee, financial security, and reimbursement cost for support services with respect to a special or community event; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Sections 388-10 and 388-32, provides for the Board of Supervisors to establish fees and financial security with respect to the administration of a drainage permit; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Sections 395-2 and 395-9, provides for the Board of Supervisors to establish a fee with respect to the administration of a permit for any improvement within or over a Township right-of-way; and

WHEREAS, the Code of the Township of Easttown, as enacted and amended, pursuant to Section 400-63.B, provides for the Board of Supervisors to establish a fee with respect to the dedication or reservation of land and provision for recreational facilities; and

WHEREAS, the Pennsylvanian Municipalities Planning Code, Act of 1968, P.L. 805, No. 247, as reenacted and amended, pursuant to Section 503.(1), provides for the charge of review fees including the necessary and reasonable charges by the township’s professional consultants or engineer for review and report with respect to the administration of Chapter 400 Subdivision and Land Development of the Code of the Township of Easttown; and

WHEREAS, the Pennsylvanian Municipalities Planning Code, Act of 1968, P.L. 805, No. 247, as reenacted and amended, pursuant to Section 617.3(e), provides for the Board of Supervisors to prescribe reasonable fees with respect to the administration of Chapter 455 Zoning of the Code of the Township of Easttown; and

WHEREAS, the Pennsylvanian Municipalities Planning Code, Act of 1968, P.L. 805, No. 247, as reenacted and amended, pursuant to Section 908.(1.1), provides for the Board of Supervisors to prescribe reasonable fees with respect to hearings before the Zoning Hearing Board; and

WHEREAS, the Pennsylvanian Municipalities Planning Code, Act of 1968, P.L. 805, No. 247, as reenacted and amended, pursuant to Section 909.1.(b), vests jurisdiction in the Board of Supervisors for all applications for conditional use, curative amendments, amendments to land use ordinances, special encroachment permits pursuant to Section 405 and 406, appeals from Zoning Officer or Township Engineer determinations in the administration of the provisions of any land use ordinance referable to sedimentation and erosion control and stormwater management (Drainage) under Chapter 400 Subdivision and Land Development of the Code of the Township of Easttown, and the Board of Supervisors are authorized to establish reasonable fees for such applications; and

NOW, THEREFORE, BE IT AND IT IS RESOLVED, that the Board of Supervisors of Easttown Township hereby authorizes and establishes the following Schedule of Financial Securities and Fees to be paid by each applicant or appellant filing an application(s) or appeal(s) to the Township Treasurer upon submission, as follows:

Section 1506 – Second Class Township Code

1. Code of the Township of Easttown: \$150.00
2. Comprehensive Plan: \$25.00
3. Certification Fee (per parcel):
 - Sewer Payment: \$30.00
 - Trash Payment: \$30.00
4. Police Accident Report Fee (per incident): \$15.00
5. Act 22 Law Enforcement Recording Request (per released recording): \$100

6. Summer Camp Fee: \$55.00 per week for the first child; \$80.00 per week for 2 children from the same family; and \$100.00 per week for 3 or more siblings from the same family.
7. Returned Check Fee: \$50.00
8. Black and White Photocopy 11" x 17" or Smaller (per side of page): \$0.25
9. Color Photocopy 11" x 17" or Smaller (per side of page): \$0.50
10. All Other Photocopy: Charged at cost.
11. Postage: Charged at cost.
12. Township Consultants Fees: Invoiced per fee schedule rates in Appendix A.
13. Performing Work without a Township Permit Fee (in addition to all applicable fees):
1½ times the cost of the applicable permit fee(s).

Chapter 160 – Construction Codes, Uniform

14. Contractor Registration: \$75.00
15. Building Permit (including additions, alterations, re-roofing, swimming pools, heating systems, air conditioning systems, fuel tanks, plumbing, and sprinkler systems):
 - Single-family Dwelling Building Permit: \$55.00 plus 2% of construction cost. The maximum cost is \$9,400.00.
 - Multi-family Building Permit: \$105.00 plus 2% of construction cost.
 - Non-residential Building Permit: \$105.00 plus 2% of construction cost.
Construction cost is defined as all material and labor costs for the project. The Township has the final determination in accepting the submitted construction cost as provided on the permit application and may at its discretion require evidence to support said proposed cost. In the event that an Application for a Building Permit should, in the opinion of the Building Code Official, require review by Township Consultants, the Applicant shall bear such cost as are incurred by the Township in connection with such review.
16. Demolition Permit:
 - Single-family: \$55.00 plus 2% of project cost.
 - Multi-family: \$105.00 plus 2% of project cost.
 - Non-residential: \$105.00 plus 2% of project cost.
Project cost is defined as all material and labor costs for the project. The Township has the final determination in accepting the submitted project cost as provided on the permit application and may at its discretion require evidence to support said proposed cost.

17. Certificate of Occupancy Fee:

- Single-family Dwelling: \$75.00
- Multi-family Building: \$150.00
- Non-residential Building: \$150.00

Certificate of Occupancy will not be issued until all outstanding payments (permit fees and Township Consultant Fees) have been paid in full.

18. Building Code Appeal: \$600.00

Chapter 212 – Fireworks

19. Firework Permit for Commercial Organization: \$150.00

Chapter 220 – Floodplains

20. Floodplain Permit: \$75.00 plus Township Consultants Fees invoiced per fee schedule rates in Appendix A.

Chapter 299 – Parking Lots

21. Commercial Parking Lot Permit: \$75.00 plus Township Consultants Fees invoiced per fee schedule rates in Appendix A.

Chapter 306 – Parks and Recreation Areas

22. Ball Field:

- Per Use (one field): \$150.00
- Per Season (once per week for 13 week): \$1,600.00
- Per Week (four uses): \$200.00

23. Basketball Court Per Use (one court for two hours): \$30.00

24. Park Pavilion Rental Per Use (up to four continuous hours): \$75.00

Chapter 313 – Peddling and Soliciting

25. Peddling, Soliciting, and Transient Retail Business License: \$100.00 (annually and per individual)

Chapter 345 – Sewers and Sewage Disposal

26. Sanitary Sewer Permit:

- Connection, Reconnection, and Repair Equal to or Greater than 50% Fee: \$400.00 plus Township Consultants Fees invoiced per fee schedule rates in Appendix A.
- Alteration and Repair Less than 50% Fee: \$55.00 plus 2% of project costs and Township Consultants Fees invoiced per fee schedule rates in Appendix A.
Project cost is defined as all material and labor costs for the project. The Township has the final determination in accepting the submitted project cost as provided on the permit application and may at its discretion require evidence to support said proposed cost.

27. Sanitary Sewer Tapping Fee (per equivalent dwelling unit):

- Sewer District Number I: \$3,280.00
- Sewer District Number II: \$14,850.00
- Sewer District Number III: \$14,850.00
- Sewer District Number IV: \$14,830.00
- Sewer District Number V: \$19,470.00

28. Quarterly Sanitary Sewer Rental:

- Residential Property on Public Water: \$126.08
- Non-residential Property: \$139.59
- Unmetered Property: \$190.02

29. Additional Sanitary Sewer Rental Charge when Discharge is in Excess of 10,000 Gallons in any 3-month Period:

- Residential Property on Public Water: \$11.24 per 1,000 gallons
- Non-residential Property on Public Water: \$12.14 per 1,000 gallons

Chapter 377 – Solid Waste; Recycling; Open Burning

30. Residential Solid Waste and Recycling Quarterly Rate:

- Basic Curbside Service: \$82.73
- Rear Yard Service Less than 100 Feet: \$135.51
- Rear Yard Service Equal to or Greater than 100 Feet: \$192.80

31. Open Burning Permit (per event): \$75.00

Chapter 382 – Special Event

32. Special Event Permit: Police and Public Works staff support the Township special events and a deposit of 50% of their estimated wages to support the event is due 10 days prior to the event. Total fees will be reconciled after the event ends based upon actual Police and Public Works staff wage costs.

33. Banner Permit (per event): \$250.00

Chapter 388 – Stormwater Management

34. Drainage Permit: \$75.00 plus Township Consultants Fees invoiced per fee schedule rates in Appendix A.

35. Drainage Permit Escrow:

- \$3,500.00 is to be paid with the application for projects designed with the non-simplified approach. The Escrow shall be replenished to the above listed amount when its balance falls below \$1,000.00.
- \$1,750.00 is to be paid with the application for projects designed with the simplified approach. The Escrow shall be replenished to the above listed amount when its balance falls below \$1,000.00.

Chapter 395 – Streets and Sidewalks

36. Road Occupancy Permit: In accordance with Pennsylvania Department of Transportation Schedule of Fees for Highway Occupancy Permits plus restoration charges determined by the Public Works Director and Township Consultants Fees invoiced per fee schedule rates in Appendix A.

Chapter 400 – Subdivision and Land Development

37. Subdivision and/or Land Development Sketch Plan Fee:

- Without Township Engineer Review: \$100.00
- With Requested Consultant Reviews: \$100.00 plus applicable Township Engineer Consultant Fees invoiced per fee schedule rates in Appendix A.

38. Subdivision and/or Land Development Preliminary Plan Fee: \$600.00 plus applicable Township Consultants Fees invoiced per fee schedule rates in Appendix A.

39. Subdivision and/or Land Development Preliminary Plan Escrow: \$5,000.00
The above Escrow is to be paid with the application. The Escrow shall be replenished to the above listed amount when its balance falls below \$2,000.00.

40. Subdivision and/or Land Development Final Plan Fee: \$600.00 plus Township Consultants Fees invoiced per fee schedule rates in Appendix A.

41. Subdivision and/or Land Development Final Plan Escrow: \$5,000.00
The above Escrow is to be paid with the application. The Escrow shall be replenished to the above listed amount when its balance falls below \$2,000.00.

42. Fee-in-lieu-of:

- Sidewalk Installation: \$12.00 per square foot
- Street Widening: \$10.00 per square foot
- Curb Installation: \$33.00 per linear foot
- Dedication or Reservation of Land and Provision for Recreational Facilities: \$2,500 per dwelling unit.

Chapter 455 – Zoning

43. Zoning Compliance Letter (per parcel): \$75.00

44. Zoning Permit: \$75.00

In the event that an Application for a Zoning Permit should, in the opinion of the Zoning Officer, require review by Township Consultants, the Applicant shall bear such cost as are incurred by the Township in connection with such review.

45. Zoning Hearing Board Application Fees:

- Variance:
 - Residential: \$800.00 first hearing, \$400.00 for each additional hearing.
 - Non-residential: \$1,500.00 first hearing, \$400.00 for each additional hearing.
- Special Exception:
 - Residential: \$800.00 first hearing, \$400.00 for each additional hearing.
 - Non-residential: \$1,500.00 first hearing, \$400.00 for each additional hearing.
- Determination Appeal: \$2,000.00
- Validity Challenge: \$2,000.00

46. Board of Supervisors Application Fees:

- Curative Amendment: \$2,000.00 plus applicable Township Consultants Fees invoiced per fee schedule rates in Appendix A.
- Zoning Amendment: \$2,000.00 plus applicable Township Consultants Fees invoiced per fee schedule rates in Appendix A.
- Conditional Use: \$800.00 first hearing, \$400.00 for each additional hearing plus applicable Township Consultants Fees invoiced per fee schedule rates in Appendix A.
- Determination Appeal: \$2,000.00 plus applicable Township Consultants Fees invoiced per fee schedule rates in Appendix A.

DULY ADOPTED AS A RESOLUTION this **07th** day of **January**, 2021 by the Board of Supervisors of Easttown Township, Chester County, Pennsylvania, in a lawful session duly assembled.

**EASTTOWN TOWNSHIP
BOARD OF SUPERVISORS**

Marc J. Heppe, Chair

Betsy Fadem, Vice Chair

Michael Wacey, Member

Beth D'Antonio, Member

James W. Oram, Member

ATTEST

Eugene C. Briggs, Jr., AICP, CZO
Interim Township Manager/Secretary

Appendix A
Township Consultants Fees

Appendix B
Rates of Township Staff Service

Rates for provision of staff services shall be based on available personnel and current hourly equivalents connected to labor or employment agreements or pay scales in place at the time of the provision of such services.